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Governor

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Director

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Notice of Regular Public Meeting and Agenda
Information Technology Authorization Committee (ITAC)
Wednesday, October 20, 2021 at 1:00 pm
Virtual Meeting

Pursuant to A.R.S. § 38-431-02, notice is hereby given to the general public that the Information Technology Authorization Committee will hold its regular meeting open to the public as noted above. The agenda for the meeting (which is subject to change up to 24 hours before the meeting) is as follows:

Based on the Federal Government guidelines to not hold gatherings with more than 10 people, the following options will be available for attendance. Details on available options and associated instructions are included below:

Non ITAC Committee Members: Non ITAC committee members can view or call into the meeting by utilizing one of the following two options:
- State of Arizona Google Workspace users can use the "live stream" link here: ITAC Live Stream.
- Other members of the public can join the meeting by call in with the following number: (US) +1 617-675-4444 PIN: 168 875 987 6566#
- Members of the public may follow the presentation by viewing or downloading the presented material on the Arizona Department of Technology Services Information Technology Authorization Committee (ITAC) website under the meeting day information tab.
  *Please note that members of the public that choose to utilize the call in number must stay muted for the duration of the meeting.

Public Comments: If you have any comments please utilize the following link to submit your comments: Public Comment Submission Form.

AGENDA

I. Call to Order and Roll Call

II. Chairman's Welcome

III. Call to the Public
This is the time for the public to comment. Members of the Committee may not discuss or take any action on items that are not on the agenda. Members may direct staff to further research items for potential addition to a future agenda.

IV. Action and Informational Items

    1) Committee Business

        a) Approval of September 15, 2021 Recording
        The meeting minutes recording will serve as the official record of the meeting which can be found on the Information Technology Authorization Committee (ITAC) website under the Meeting Minutes tab.

    2) Project Investment Justification Review, and Approval
    Any Item listed in this section may be acted upon by the Committee. In accordance with A.R.S. §38-431.03 (A) (2), (3) or (4), the Committee may vote to enter into the Executive Session to discuss any agenda item. The executive session will be held immediately and will not be open to the public.

        a) Department of Economic Security   **Exhibit 1**
        DERS Child Care Attendance Tracking Solution - DE22003
        The Division of Child Care Administration (CCA) provides child care assistance to eligible families who participate in employment activities, specific education, and training activities related to employment by providing financial support intended to offset a portion of child care costs. CCA selected a vendor-hosted, web-based, SaaS solution to eliminate paper based and manual processes resulting in improved timeliness, accuracy, and customer satisfaction.

        b) Department of Gaming
        Online Licensing and Portal Solution - GM21002   **Exhibit 2**
        The Arizona Department of Gaming is seeking approval of a new project to implement a cloud based eLicensing solution.

3) Change Request, and Approval

    a) Department of Education   **Exhibit 3**
    Implement School Finance Payment System - ED19002
    The Arizona Department of Education is requesting approval of a change request for Phase II of the School Finance Payment System project.

4) Informational Update
    No vote will be taken on these items.

    a) Presentations
    Agency briefing will be given on these items.

        i)   Department of Child Safety   **Exhibit 4**
        CHILDS Replacement - CH17002
        As requested by ITAC, the Department of Child Safety is providing an informational only update to the overall status of their CHILDS Replacement project aka Guardian.

        ii)   Industrial Commission of Arizona   **Exhibit 5**
        Salesforce Expansion - APF - ADOSH Divisions - Consultation & Boilers / Elevators - IC22001
        The Industrial Commission of Arizona (ICA) is providing an informational update regarding their Salesforce Expansion project. ICA received approval for the first phase of their APF project to bring the Division of Occupational Safety of Health (ADOSH) Consultation onto the Agency's SalesForce platform. The Agency is planning to expand scope to the Boiler/Elevator Division which could possibly bring the project over the million dollar threshold, requiring ITAC approval for the change request. ICA is providing ITAC with an overview of the project to ensure the committee is aware of the possible next steps.

    b) Written Update
    No briefing will be given on these items; the written update is included in the ITAC voting member packet.

        i)   Administrative Office of the Courts   **Exhibit 6**
        State Appellate Courts CMS Replacement - AO19001
        The Arizona Supreme Court will provide an update regarding the status of this project and the subsequent Change Request needed to complete the replacement of the 20-year-old, custom-developed, appellate case management system

with a commercial off-the-shelf product that employs modern, vendor-supported technology. The Arizona Supreme Court will return in November to present the complete change request with the necessary supporting documents provided by the vendor.

ii)   **Department of Administration**   **Exhibit 7**
     Business One Stop - AS21008
     The Arizona Department of Administration is currently developing a portal that provides a single online location to help citizens & businesses plan, start, grow, move, & close businesses in Arizona. ADOA is presenting information regarding the current project status and rebaselining of milestones.

V. Adjournment
Next ITAC meeting is planned for Wednesday, November 17, 2021.

ITAC Members:
J.R. Sloan - Chairman of the ITAC Committee
Representative Quang Nguyen - House of Representatives
Senator Rick Gray - State Senate
Brian Kirkland (V) - Private Sector
David Byers (V) - Supreme Court
Eddie Cook (V) - Local Government
Jeffrey Fleetham (V) - Agency Director
Lev Gonick (V) - State Government
Jegadesan Krishnamurthy (V) - Private Sector
Michael Dob (V) - Private Sector
Tim Roemer (V) - Director of Homeland Security, CISO
Richard Stavneak - Joint Legislative Budget Committee
Douglas Lange - State Government

Americans with Disabilities Act
Persons with a disability may request reasonable accommodation, such as a sign language interpreter, by contacting Shalonda Pruitt at 602-542-8944. Requests should be made as early as possible to allow time to arrange any accommodation.