

# State Appellate Courts CMS Replacement

Supreme Court of Arizona  
Court of Appeals, Division One

Change Request

November 17, 2021

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"Arizona's judicial branch has a proud history of service to the public. Arizona's courts serve more than seven million Arizonans from Fredonia in the northwest to Douglas in the southeast. More than five hundred judicial officers and thousands of court employees resolve almost two million cases each year. Our courts have established a nationally recognized reputation for excellence in innovation, judicial administration, and education, which we intend to continue into the future."



# Project Team Introduction

## Roles Present at ITAC

- Vice Chief Justice Ann A. Timmer
- Peter B. Swann, Judge, Court of Appeals, Div. One
- Karl Heckart – CIO, AZ Supreme Court
- Diana Hegyi – Sr. Project Consultant, AZ Supreme Court
- Danny Hemnani – Vice President, Journal Technologies
- Chris Forslund – Director of Court Implementations, Journal Technologies
- Jason Badik – Project Director, Journal Technologies

# Project Introduction

## Date/high-level overview of the approved original project investment justification (PIJ):

On 10/1/2018, ADOA ASET approved the original project investment justification (PIJ) to procure an Appellate Case Management solution.

### This solution:

- This project replaces a 20-year-old, custom-developed, appellate case management system with a COTS (commercial off-the-shelf) product that employs modern, vendor-supported technology.
- The old system is based on Power Builder, a software development platform that is no longer in use or supported by its original manufacturer. The enterprise appellate case management system (eCourt) is used by the Arizona Supreme Court and the Arizona Court of Appeals, Division One.
- eCourt is highly integrated and will allow for the Courts' Clerks, Staff Attorneys and the Justices/Judges to work efficiently within one system. eCourt also has a website to allow users access to court information and filing of petitions/comments through the Rules Forum on the website.

The original PIJ had a go live date of 6/30/2021 and had development costs of \$2,855,992.03.

# Project Change Request Overview

## What in the PIJ is changing?

- ✓ **Timeline**
  - The project end date is changing from June 30, 2021 to January 23, 2023. JTI will deliver the fully functional software on October 31, 2022. The Courts will commence UAT testing, training and closing activities for approximately 90 days with a planned Go Live date of January 23, 2023.
- Scope**
  - No change in scope
- Budget**
  - No change in budget as variance is below the 10% threshold. The JTI contract is fixed. The budget variance is for the Court internal project team.

## What initiated this change?

- The project timeline has eclipsed the original estimated project duration
  - Project scope has solidified within the context of the product capabilities and court operations
  - New assessment based on the vetted understanding of requirements
  - Custom development unique to the Arizona Appellate Court has been necessary
- The project schedule was impacted by COVID and resources continuity. The resource relocated to Australia has now been reassigned to the Arizona Project and new JTI resources have been added to augment the team.
- We have signed an amended contract.

# Significant Accomplishments

## Accomplishments/milestones since inception of project

- Case Structure
- Financial Structure
- Court Infrastructure to Host Data Conversion and Software
- Mock Data Conversion
- Workflow Automation
- Rules Forum
- Scheduling/Calendaring Development
- Orders Generation
- SharePoint and C2C Configuration/Development
- eFiling and CCR Requirements/Specification
- Citelink
- Document Definitions
- Document Templates

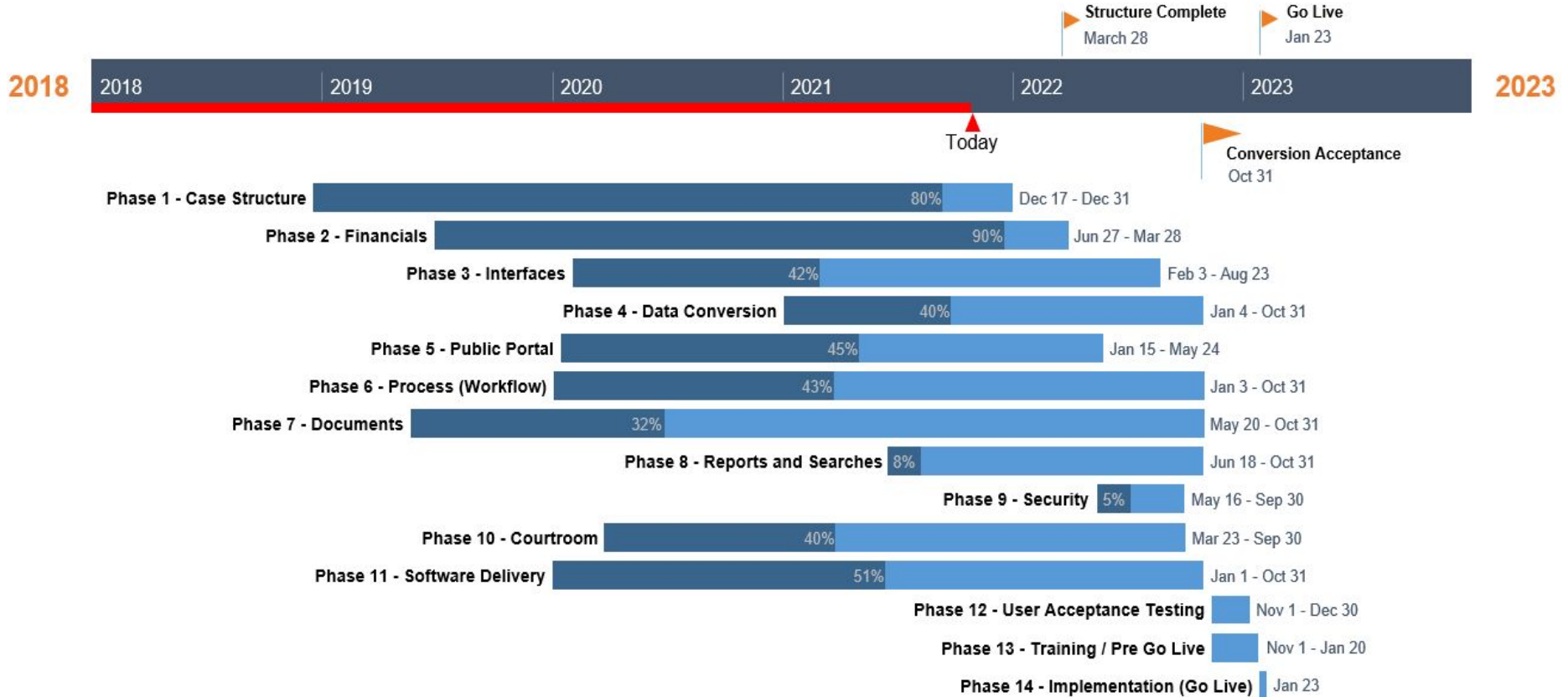
# Action Plan

## Identify actions to provide schedule assurances:

- Finalized remaining scope of work
- Re-baselined project plan including critical path
- Time box tasks/deliverables aligning with implementation schedule
- Scope management
- Monitor key performance indicators
- Formalized monthly executive steering committee for escalation enabling corrective action
- Augment project resources while ensuring continuity (including increased allocation of current resources and new resources)
- Additional product knowledge transfer to enable Arizona team members to facilitate solutions including documents, workflows, searches, and reports

Team Members	Team Members (New)
Joseph Valdez	Gary Bartholomew
David Gardner	Greg Williams
Jared Fitzgerald	Jason Badik
Greg Chevalier	Gahlen Fridley
Nathan Knudsen	Ember Fairbanks
<i>This information may fluctuate, including resources / allocation. The objective is to maintain continuity and be agile in the context of the critical path deliverables.</i>	

# Project Milestone Chart



# Revised Project Timeline

Identify any change in timeline and possible benefits:

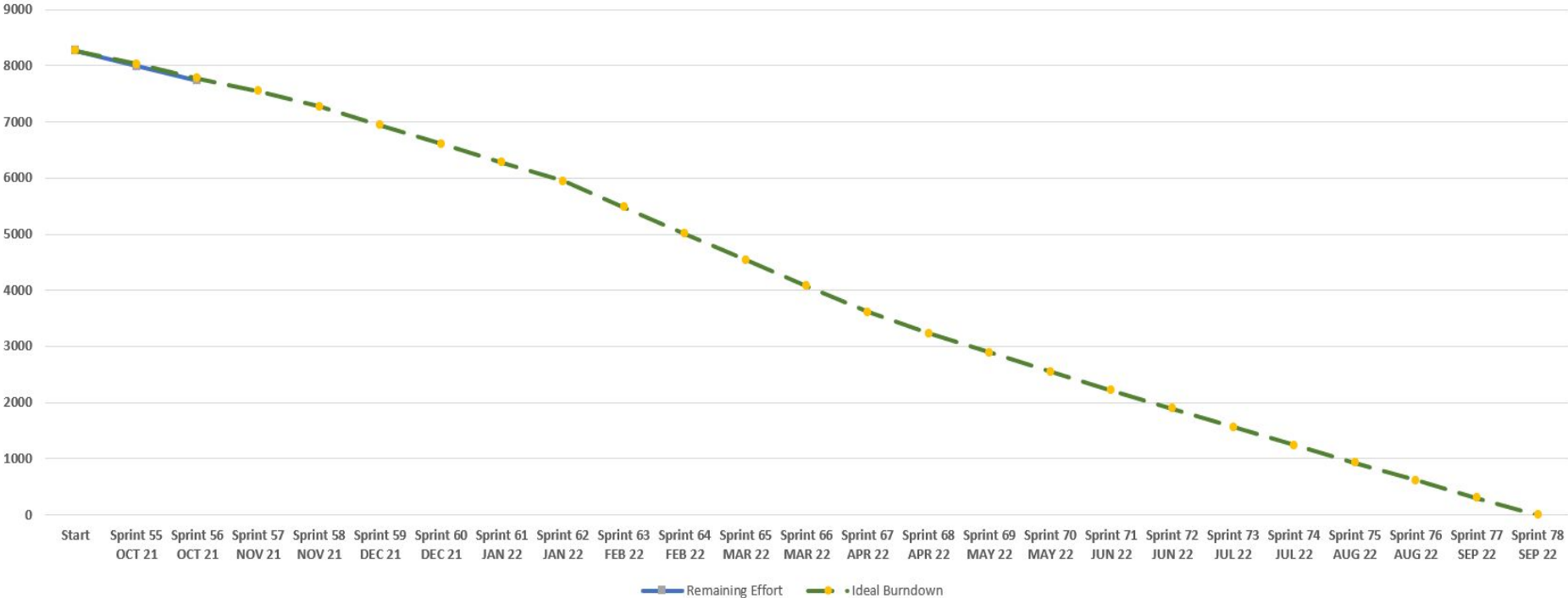
Task Name	Original Start Date	Original End Date	Revised Start Date	Revised End Date	% Complete	Milestone Health
Phase 1 - Case Structure	12/17/18	10/14/19	10/11/21	12/31/21	80	Green
Phase 2 - Financials	6/27/19	9/5/19	01/03/22	3/28/22	90	Green
Phase 3 - Interfaces	11/5/19	10/16/20	02/03/20	8/23/22	42	Green
Phase 4 - Data Conversion	7/11/19	6/25/20	01/4/21	10/31/22	40	Yellow
Phase 5 - Public Portal	2/24/20	5/22/20	1/15/20	5/24/22	45	Yellow
Phase 6 - Process (Workflow)	10/15/19	6/16/20	01/03/20	10/31/22	43	Yellow
Phase 7 - Documents	10/15/19	11/29/19	05/20/19	11/31/22	32	Green
Phase 8 - Reports and Searches	6/17/20	9/16/20	06/18/21	10/31/22	8	Yellow
Phase 9 - Security	12/26/19	2/14/20	05/16/22	9/30/22	5	Green
Phase 10 - Courtroom	10/5/19	1/29/20	03/23/20	9/30/22	40	Green
Phase 11 - Software Delivery	6/17/20	8/11/20	ongoing	10/31/22	51	Yellow
Phase 12 - User Acceptance Testing	8/12/20	8/24/20	11/01/2022	12/30/22	0	White
Phase 13 - Training - Pre-Go-Live	8/24/20	10/2/20	11/01/2022	01/20/23	0	White
Phase 14 - Implementation "Go Live" *Go-Live is followed by a 90 day PGL support tracked under maintenance and operation	10/5/20	1/4/21		01/23/23	0	White



# Project Burndown Chart

## Project Burndown Chart

Burndown Chart By Sprint / Month



# Q & A Session

# Appendix