Business One Stop

State of Arizona – ADOA-ASET

Informational Update

May 25th, 2022

Phase 1 of Business One Stop seeks to provide a single online location to help citizens & businesses plan, start, grow, move, & close businesses in Arizona through a secure, digital experience that does not require in-person interaction

Project Overview

Description of Project

Business One Stop, is a single online location to help citizens & businesses plan, start, grow, move, & close businesses in Arizona through a secure, digital experience that does not require in-person interaction. The portal is being developed by the Department of Administration on behalf of the Department of Transportation, the Department of Revenue, the Secretary of State, the Arizona Corporation Commission and the Arizona Commerce Authority.

Progress

- Program and Project Manager have been hired
- All requirements gathering and documentation was completed in March
- Development has started on all User Journeys and has been completed on some
- Many of the User Journeys are now in a QA or UAT status

Why we are returning

The project is currently in a **red** status due to delays in development. In particular, delays in the development of APIs which has resulted in the need to reevaluate product launch schedule.

Project Health Card
Overall Project Health is Red

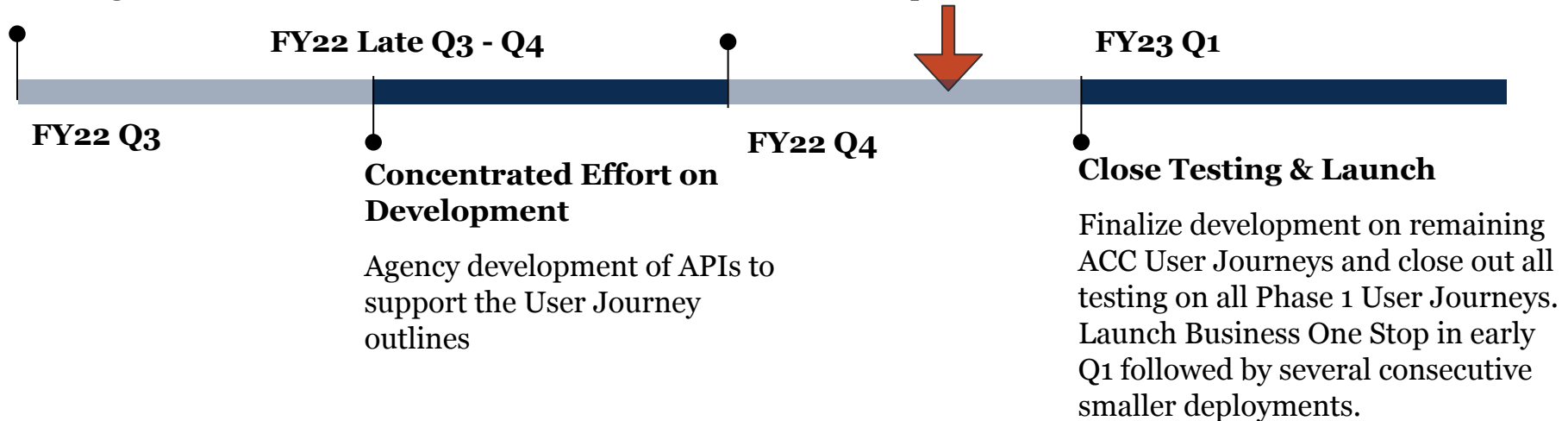| Schedule	- The project is tracking towards the portal being ready for a potential deployment of the Minimum Viable Product by June 30, 2022. Several consecutive deployments will allow for additional user functionality. - By July 31, 2022, users should have access to all 34 User Journeys. - The Program intends to return with a re-baselined timeline and iterative deployment schedule depicting the full-scale of Phase 1 goals and planning for Phase 2.
Milestones	22/34 User Journeys will be ready for deployment by June 30, 2022. The remaining 12 User Journeys will be ready for deployment by July 31, 2022. 100% Research and requirements gathering completed for all agencies. 80% development completed for SOS & ADOR; 12% development completed for ACC User Journeys. Overall, 50% complete.. 13 User Journeys in development; 39 in test; 4 done (Some User Journeys are counted multiple times here as they are applicable to multiple agencies.)
Budget	- The project is currently under budget due to delayed pace of development, efficient of management of financial resources, and not yet realized operational expenses associated with sustaining the program. - There is confidence across the Finance officers at agencies on the soundness of the high-level forecasts.
Risks	- Due to delays with an external vendor, development on ACC User Journeys is progressing slower than anticipated and does not align with a May 31, 2022 code-ready state. ADOA has subcontracted a developer to assist in the building of ACC APIs. - To integrate with the State payment portal, ADOR would need to make major changes to its core tax system.

Project Timeline
Quarterly Successes and Projections

Requirements Gathering & Team Building

Finalized detailed requirements and began execution on some User Journeys. Program Manager started.

Development & Testing

Close out development for SOS, ADOR, and ADOT*. Initiation of full scale testing. Finalize development and testing on ACC MVP components.

FY22 Late Q3 - Q4

FY23 Q1

FY22 Q3

FY22 Q4

Concentrated Effort on Development

Agency development of APIs to support the User Journey outlines

Close Testing & Launch

Finalize development on remaining ACC User Journeys and close out all testing on all Phase 1 User Journeys. Launch Business One Stop in early Q1 followed by several consecutive smaller deployments.

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BUSINESS ONE STOP

	Q3 FY21-22			Q4 FY21-22			Q1 FY22-23		
	Jan	Feb	March	April	May	June	July	Aug	Sept
Phase 1 Launch		Minimum Viable Product (MVP) - 1.0				Deployments 1.1 - 1.4		Public Marketing	
ADOT		Delay due to ACC & DOR development				1.1 1.2	1.3 1.4		
ACC	Delay in API production					1.1 1.2	1.3 1.4		
DOR			Delay (~2 weeks) due to payment solution						
SOS		Moving APIs into UAT			Phase 2 Roadmap Planning and Research				
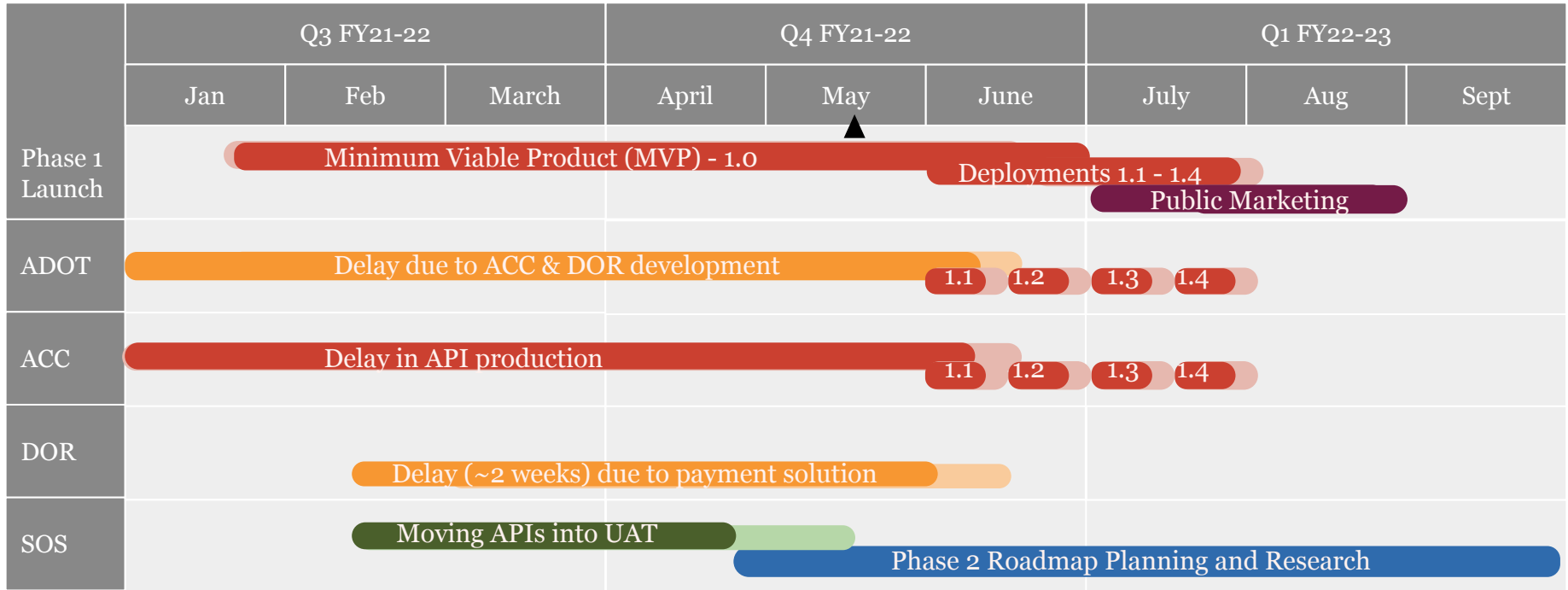
ADOT: Closing out UI components of 1.0 release while collaborating with agencies on various levels of testing as needed. ACC: ADOA has onboarded a .NET developer to assist in the development of ACC APIs. DOR: Continuing work on planned APIs and testing. SOS: Working on UAT. Overall 50% complete with Phase 1 tasks.

Dark Color = Development
Shadow Color = Testing & Implementation
▲ Today

Next Update

The Program is planning to bring a change request to ITAC in June 2022.

Q & A
Session