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RT19004 - Payroll Calculation Re-Engineering (CR ITAC Recommendation)

1 message

Leslie Carey <leslie.carey@azdoa.gov>

Thu, Apr 13, 2023 at 6:48 PM

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Director Matson,

In response to the Project Investment Justification (PIJ) for the "Payroll Calculation Re-Engineering" project, the Arizona Department of Administration (ADOA) Strategic Enterprise Technology (ASET) office has reviewed your proposal to amend the project end date from May 31, 2023 to November 30, 2024.

This notification is the Arizona Strategic Enterprise Technology Office's recommendation to the Information Technology Authorization Committee (ITAC) for Approval with Conditions of the amended technology project as follows:

- Should development costs exceed the approved estimates by 10% or more, or should there be significant changes to the proposed technology scope of work or implementation schedule, the Agency must amend the PIJ to reflect the changes and submit it to ADOA-ASET, and ITAC if required, for review and approval prior to further expenditure of funds.
- Monthly reporting on the project status is due to ADOA-ASET no later than the 15th of the month following the start of the project. Failure to comply with timely project status reporting will affect the overall project health.

The Change request is scheduled to be reviewed by ITAC at the April 19, 2023 meeting. Should the ITAC approve the change request, you may then proceed to secure additional approvals as required from the Joint Legislative Budget Committee, the Office of Strategic Planning and Budgeting, and the State Procurement Office.

Thank you in advance for all your support.

Best Regards,

Les Carey

Oversight IT Analyst

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