

# Project Investment Justification

## DAAS Central Employment Registry

### DE23022

## Department of Economic Security

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## 1. GENERAL INFORMATION

**PIJ ID:** DE23022

**PIJ Name:** DAAS Central Employment Registry

**Account:** Department of Economic Security

**Business Unit Requesting:** DES/Department of Adult & Aging Services (DAAS)

**Sponsor:** Molly McCarthy

**Sponsor Title:** Assistant Director

**Sponsor Email:** mmccarthy@azdes.gov

**Sponsor Phone:** (602) 542-6572

## 2. MEETING PRE-WORK

2.1 What is the operational issue or business need that the Agency is trying to solve? (i.e....current process is manual, which increases resource time/costs to the State/Agency, and leads to errors...):

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In response to the Governor's February 6, 2019 Arizona Executive Order 2019-03 Relating to Enhanced Protections for Individuals with Disabilities, the Abuse & Neglect Prevention Task Force was appointed. The Task Force developed 30 recommendations including a recommendation to review confidentiality requirements and opportunities to share information between parties while maintaining required privacy and confidentiality protections.

In January 2020, ADES-APS held a stakeholder forum to engage vulnerable individuals, their families, State agencies, and other organizations that support individuals to develop a vision for the future. From the forum, the ADES-APS Action Plan was created. As outlined in the ADES-APS Action Plan item #9, employers who hire staff that interact with vulnerable adults or children are required to manually check multiple sources of information to validate that a potential employee does not have a history that precludes them from serving in a capacity to engage with vulnerable populations. This could include the employer having to check and screen applicants and employees through a variety of systems including, checking for a valid fingerprint card through the Arizona Department of Public Safety (DPS); reviewing the ADES-APS registry to confirm the individual is not listed; reviewing the Arizona Department of Child Safety (DCS) Central Registry to confirm the individual does not have a disqualifying issue; and potentially confirming with Arizona Department of Health Services that there are no substantiated incidents on record.

Additionally, beyond receiving notifications from DPS regarding an employee's change in fingerprint status, employers do not receive notifications if a current employee is newly placed on any of these registries or repositories, creating the risk that a current employee might have a potentially disqualifying situation that is not known to their employer.

## 2.2 How will solving this issue or addressing this need benefit the State or the Agency?

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In response to the Governor's February 6, 2019 Arizona Executive Order 2019-03 Relating to Enhanced Protections for Individuals with Disabilities, the Abuse & Neglect Prevention Task Force was appointed. The Task Force developed 30 recommendations including a recommendation to review confidentiality requirements and opportunities to share information between parties while maintaining required privacy and confidentiality protections.

In January 2020, ADES-APS held a stakeholder forum to engage vulnerable individuals, their families, State agencies, and other organizations that support individuals to develop a vision for the future. From the forum, the ADES-APS Action Plan was created. As outlined in the ADES-APS Action Plan item #9, employers who hire staff that interact with vulnerable adults or children are required to manually check multiple sources of information to validate that a potential employee does not have a history that precludes them from serving in a capacity to engage with vulnerable populations. This could include the employer having to check and screen applicants and employees through a variety of systems including, checking for a valid fingerprint card through the Arizona Department of Public Safety (DPS); reviewing the ADES-APS registry to confirm the individual is not listed; reviewing the Arizona Department of Child Safety (DCS) Central Registry to confirm the individual does not have a disqualifying issue; and potentially confirming with Arizona Department of Health Services that there are no substantiated incidents on record.

Additionally, employers do not receive receive notifications from DPS regarding an employee's change in fingerprint status, nor do they receive notification if a current employee is newly placed on any of these registries or repositories, creating the risk that a current employee might have a potentially disqualifying situation that is not known to their employer.

2.3 Describe the proposed solution to this business need.

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The approach for development is to leverage the existing DPS Public Services Portal (PSP) that provides individuals, employers and agencies with Fingerprint clearance card services. The PSP was developed by Accenture under the Arizona Department of Administration Web Portal and Enterprise Services Platform, ADSPO18-216085. A new Task Order developed under this contract, will implement a new portal linked to the DPS PSP and reuse the features and services provided through the DPS PSP to support a Central Employment Registry.

At a high level, the project will include creating a public portal linked to the DPSPSP that will:

Provide access to data from one location for the following sources:

AZDPS Fingerprint Clearance Card status

ADES Adult Protective Services (APS) Registry

Arizona Department of Child Safety (ADCS) Registry

A link to the Arizona Department of Health Services (ADHS) AZ Care Check website

Add processes for the following DPS PSP accounts to request APS and DCS registry checks:

Individual applicant/employee accounts

Employer/Agency accounts

Add new account types and processes for the following:

Prospective Caregivers to request FPCC, APS registry checks and DCS registry checks) - link to guide through initiating FPCC using existing DPS account types and then trigger the registry checks.

DCS Office of Licensing & Regulation (OLR) to process DCS registry checks (login will be via the Central Employment Registry portal and the account type will not be added to the DPS PSP).

Add processes to receive notifications if an individual/employee is newly placed on the APS or DCS registries.

Procurement

The PSP was developed by Accenture under the Arizona Department of Administration Web Portal and Enterprise Services Platform, ADSPO18-216085. A new Task Order developed under this contract, will use and extend the features and services provided through the DPS PSP to support a Central Employment Registry. Therefore no other vendors were considered.

Approved by Clayton Sikes, Acting CIO, on 6/15/23.

Approved by Angie Rodgers, DES Director, on 6/16/23.

2.4 Has the existing technology environment, into which the proposed solution will be implemented, been documented?

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Yes

2.4a Please describe the existing technology environment into which the proposed solution will be implemented.

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2.5 Have the business requirements been gathered, along with any technology requirements that have been identified?

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Yes

2.5a Please explain below why the requirements are not available.

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### **3. PRE-PIJ/ASSESSMENT**

3.1 Are you submitting this as a Pre-PIJ in order to issue a Request for Proposal (RFP) to evaluate options and select a solution that meets the project requirements?

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No

3.1a Is the final Statement of Work (SOW) for the RFP available for review?

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3.2 Will you be completing an assessment/Pilot/RFP phase, i.e. an evaluation by a vendor, 3rd party or your agency, of the current state, needs, & desired future state, in order to determine the cost, effort, approach and/or feasibility of a project?

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No

3.2a Describe the reason for completing the assessment/pilot/RFP and the expected deliverables.

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3.2b Provide the estimated cost, if any, to conduct the assessment phase and/or Pilot and/or RFP/solicitation process.

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3.2e Based on research to date, provide a high-level cost estimate to implement the final solution.

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### **4. PROJECT**

4.1 Does your agency have a formal project methodology in place?

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Yes

4.2 Describe the high level makeup and roles/responsibilities of the Agency, Vendor(s) and other third parties (i.e. agency will do...vendor will do...third party will do).

This is a multi-agency project with ADES as the lead. AZDPS and ADCS are stakeholder agencies supporting the project.

ADES and Stakeholder Agency Responsibilities:

Review, approve and/or recommend changes following each weekly design sprint.

Support Integration Testing.

Facilitate delivery of APS Registry data to the Contractor via SFTP or other mutually agreed upon method.

Prepare support teams for production deployment.

After production deployment, provide prompt post-production issue identification, escalation, and resolution.

ADCS Responsibilities:

Provide the Contractor with access to Test and Development environments for each ADCS system that requires integration.

Develop the back-end portion of the interface, perform tests, and approve production cutover.

ADCS Responsibilities:

Test links to the existing PSP and regression test existing interfaces, if applicable.

ADES and Contractor Responsibilities on copy of Responsibilities document attached.

4.3 Will a PM be assigned to manage the project, regardless of whether internal or vendor provided?

Yes

4.3a If the PM is credentialed, e.g., PMP, CPM, State certification etc., please provide certification information.

4.4 Is the proposed procurement the result of an RFP solicitation process?

No

4.5 Is this project referenced in your agency's Strategic IT Plan?

No

## 5. SCHEDULE

5.1 Is a project plan available that reflects the estimated Start Date and End Date of the project, and the supporting Milestones of the project?

Yes

5.2 Provide an estimated start and finish date for implementing the proposed solution.

Est. Implementation Start Date

8/18/2023 12:00:00 AM

Est. Implementation End Date

5/17/2024 12:00:00 AM

5.3 How were the start and end dates determined?

Based on funding

5.3a List the expected high level project tasks/milestones of the project, e.g., acquire new web server, develop software interfaces, deploy new application, production go live, and estimate start/finish dates for each, if known.

Milestone / Task	Estimated Start Date	Estimated Finish Date
SOW Signing and Execution	08/18/23	09/08/23
Payment of License and Maintenance Fees	09/08/23	05/17/24
Project Initiation and Planning	09/11/23	10/06/23
Develop and provide full project plan. Revise Milestones and Dates based on finalized project plan provided. Payment by milestone should be included as milestones.	09/15/23	09/22/23
Design Sprints	10/09/23	12/01/23
Build Sprints	10/23/23	01/12/24
System Security Plan (SSP) Template/Security Review	10/23/23	01/12/24
Integration, Security, Performance Testing & UAT	01/15/24	02/23/24
Communication: Planning and Execution	01/15/24	03/22/24
Implementation - Production Deployment	02/26/24	03/22/24
Training: Planning and Execution	02/26/24	03/22/24
Target Go-Live date March 22, 2024 provided by agency via email 08/03/23	03/22/24	03/25/24
Post Implementation	03/25/24	04/19/24
Project Closeout Report/Lessons Learned	03/25/24	04/19/24
Final Payment of Invoices	04/22/24	05/17/24

5.4 Have steps needed to roll-out to all impacted parties been incorporated, e.g. communications, planned outages, deployment plan?

Yes

5.5 Will any physical infrastructure improvements be required prior to the implementation of the proposed solution. e.g., building reconstruction, cabling, etc.?

No

5.5a Does the PIJ include the facilities costs associated with construction?

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5.5b Does the project plan reflect the timeline associated with completing the construction?

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## 6. IMPACT

6.1 Are there any known resource availability conflicts that could impact the project?

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No

6.1a Have the identified conflicts been taken into account in the project plan?

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6.2 Does your schedule have dependencies on any other projects or procurements?

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No

6.2a Please identify the projects or procurements.

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6.3 Will the implementation involve major end user view or functionality changes?

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Yes

6.4 Will the proposed solution result in a change to a public-facing application or system?

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Yes

## 7. BUDGET

7.1 Is a detailed project budget reflecting all of the up-front/startup costs to implement the project available, e.g., hardware, initial software licenses, training, taxes, P&OS, etc.?

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Yes

7.2 Have the ongoing support costs for sustaining the proposed solution over a 5-year lifecycle, once the project is complete, been determined, e.g., ongoing vendor hosting costs, annual maintenance and support not acquired upfront, etc.?

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Yes

7.3 Have all required funding sources for the project and ongoing support costs been identified?

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Yes

7.4 Will the funding for this project expire on a specific date, regardless of project timelines?

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Yes

7.5 Will the funding allocated for this project include any contingency, in the event of cost over-runs or potential changes in scope?

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No



## 8. TECHNOLOGY

8.1 Please indicate whether a statewide enterprise solution will be used or select the primary reason for not choosing an enterprise solution.

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Other (please specify)

8.2 Will the technology and all required services be acquired off existing State contract(s)?

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Yes

8.3 Will any software be acquired through the current State value-added reseller contract?

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No

8.3a Describe how the software was selected below:

8.4 Does the project involve technology that is new and/or unfamiliar to your agency, e.g., software tool never used before, virtualized server environment?

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No

8.5 Does your agency have experience with the vendor (if known)?

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Yes

8.6 Does the vendor (if known) have professional experience with similar projects?

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Yes

8.7 Does the project involve any coordination across multiple vendors?

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Yes

8.8 Does this project require multiple system interfaces, e.g., APIs, data exchange with other external application systems/agencies or other internal systems/divisions?

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Yes

8.9 Have any compatibility issues been identified between the proposed solution and the existing environment, e.g., upgrade to server needed before new COTS solution can be installed?

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No

8.9a Describe below the issues that were identified and how they have been/will be resolved, or whether an ADOA-ASET representative should contact you.

8.10 Will a migration/conversion step be required, i.e., data extract, transformation and load?

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No

8.11 Is this replacing an existing solution?

No

8.11a Indicate below when the solution being replaced was originally acquired.

8.11b Describe the planned disposition of the existing technology below, e.g., surplus, retired, used as backup, used for another purpose:

8.12 Describe how the agency determined the quantities reflected in the PIJ, e.g., number of hours of P&OS, disk capacity required, number of licenses, etc. for the proposed solution?

The quantity of licenses were determined based on the peak number of DCS registry requests for calendar year 2023 with an estimated 10% growth.

8.13 Does the proposed solution and associated costs reflect any assumptions regarding projected growth, e.g., more users over time, increases in the amount of data to be stored over 5 years?

Yes

8.14 Does the proposed solution and associated costs include failover and disaster recovery contingencies?

No

8.14a Please select why failover and disaster recovery is not included in the proposed solution.

Not needed

8.15 Will the vendor need to configure the proposed solution for use by your agency?

Yes

8.15a Are the costs associated with that configuration included in the PIJ financials?

Yes

8.16 Will any app dev or customization of the proposed solution be required for the agency to use the project in the current/planned tech environment, e.g. a COTS app that will req custom programming, an agency app that will be entirely custom developed?

Yes

8.16a Will the customizations inhibit the ability to implement regular product updates, or to move to future versions?

No

8.16b Describe who will be customizing the solution below:

ADES will supply the APS registry files.

ADCS will provide OnBase and Guardian API's.

Vendor will customize result reports generation, program validation, and external integrations

8.16c Do the resources that will be customizing the application have experience with the technology platform being used, e.g., .NET, Java, Drupal?

Yes

8.16d Please select the application development methodology that will be used:

Agile/Scrum

8.16e Provide an estimate of the amount of customized development required, e.g., 25% for a COTS application, 100% for pure custom development, and describe how that estimate was determined below:

2% ADES will supply the APS registry files.

10% ADCS will provide OnBase and Guardian API's.

20% Vendor will customize result reports generation, program validation, and external integrations

8.16f Are any/all Professional & Outside Services costs associated with the customized development included in the PIJ financials?

Yes

8.17 Have you determined that this project is in compliance with all applicable statutes, regulations, policies, standards & procedures, incl. those for network, security, platform, software/application &/or data/info found at [aset.az.gov/resources/psp](http://aset.az.gov/resources/psp)?

Yes

8.17a Describe below the compliance issues that were identified and how they have been/will be resolved, or whether an ADOA-ASET representative should contact you:

8.18 Are there other high risk project issues that have not been identified as part of this PIJ?

No

8.18a Please explain all unidentified high risk project issues below:

## 9. SECURITY

9.1 Will the proposed solution be vendor-hosted?

Yes

9.1a Please select from the following vendor-hosted options:

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Other

9.1b Describe the rationale for selecting the vendor-hosted option below:

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The existing Public Services Portal (PSP) is vendor hosted. This project is to expand functionality of the PSP to support additional data sources for background checks.

9.1c Has the agency been able to confirm the long-term viability of the vendor hosted environment?

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Yes

9.1d Has the agency addressed contract termination contingencies, e.g., solution ownership, data ownership, application portability, migration plans upon contract/support termination?

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Yes

9.1e Has a Conceptual Design/Network Diagram been provided and reviewed by ASET-SPR?

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Yes

9.1f Has the spreadsheet located at <https://aset.az.gov/arizona-baseline-security-controls-excel> already been completed by the vendor and approved by ASET-SPR?

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Yes

9.2 Will the proposed solution be hosted on-premise in a state agency?

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No

9.2a Where will the on-premise solution be located:

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9.2b Were vendor-hosted options available and reviewed?

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9.2c Describe the rationale for selecting an on-premise option below:

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9.2d Will any data be transmitted into or out of the agency's on-premise environment or the State Data Center?

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9.3 Will any PII, PHI, CGIS, or other Protected Information as defined in the 8110 Statewide Data Classification Policy be transmitted, stored, or processed with this project?

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Yes

9.3a Describe below what security infrastructure/controls are/will be put in place to safeguard this data:

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The Accenture solution is AZRamp Certified. The solution will be hosted in a FedRAMP certified gov cloud environment.

DCS data will be segregated from other client's data and will be stored in the DCS instance of OnBase. DES data is public information.

Secure sign-on and user authentication for the portal application is provided by leveraging the AWS native services including encryption and IAM as well as the internal authentication mechanisms from WSO2.

Yes. Data is encrypted both in transit and "at rest" using AWS native encryption.

The data is hosted in AWS GovCloud in a Data Center that is within US boundaries. All data and data backups are stored within the U.S. as well.

data passing between DES and non-DES-hosted environments will follow the established DES architectural model for external vendors.

## 10. AREAS OF IMPACT

### Application Systems

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Application Enhancements;az.gov Web Portal Application

### Database Systems

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Data Warehouse/Mart;Database Consolidation/Migration/Extract Transform and Load Data

### Software

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COTS Application Customization

### Hardware

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### Hosted Solution (Cloud Implementation)

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Amazon (AWS) GovCloud;Vendor Hosted

### Security

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Encryption;Firewall;Intrusion Detection System (IDS);Intrusion Prevention System (IPS);Other

AWS native services: VPC, IAM, CloudWatch, Cloud Trail, Cloud Front/Firewall, Guard Duty, Security Hub, AWS Config, AWS WAF, AWS Shield, AWS KMS, AWS Systems Manager, AWS Secrets Manager, AWS Athena, AWS Kinesis, AWS GovCloud hosting (physical controls)

### Telecommunications

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### Enterprise Solutions

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The project will expand an existing public DPS portal containing related data and processes for background checks.

### Contract Services/Procurements

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## 11. FINANCIALS

Description	PIJ Category	Cost Type	Fiscal Year Spend	Quantity	Unit Cost	Extended Cost	Tax Rate	Tax	Total Cost
Milestone 6: Post Implementation	Professional & Outside Services	Development	1	1	\$243,750	\$243,750	0.00 %	\$0	\$243,750
Milestone 1: Project Initiation & Planning	Professional & Outside Services	Development	1	1	\$58,754	\$58,754	0.00 %	\$0	\$58,754
Milestone 2: Design Sprints	Professional & Outside Services	Development	1	1	\$417,619	\$417,619	0.00 %	\$0	\$417,619
Milestone 3: Development Sprints	Professional & Outside Services	Development	1	1	\$821,927	\$821,927	0.00 %	\$0	\$821,927
Milestone 4: Integration Testing and User Acceptance Testing (UAT)	Professional & Outside Services	Development	1	1	\$557,484	\$557,484	0.00 %	\$0	\$557,484
Milestone 5: Production Deployment	Professional & Outside Services	Development	1	1	\$275,466	\$275,466	0.00 %	\$0	\$275,466
Operations and Maintenance of application, hosting/infrastructure, and security	License & Maintenance Fees	Development	1	1	\$465,000	\$465,000	860.00 %	\$39,990	\$504,990
Accenture Reach Platform	License & Maintenance Fees	Development	1	1	\$235,000	\$235,000	860.00 %	\$20,210	\$255,210
Operations and Maintenance of application, hosting/infrastructure, and security Y2-5	License & Maintenance Fees	Operational	5	1	\$3,600,000	\$3,600,000	860.00 %	\$309,600	\$3,909,600
Accenture Reach Platform Y2-5	License & Maintenance Fees	Operational	5	1	\$940,000	\$940,000	860.00 %	\$80,840	\$1,020,840

Base Budget (Available)	Base Budget (To Be Req)	Base Budget % of Project
\$0	\$0	0%
APF (Available)	APF (To Be Req)	APF % of Project
\$0	\$0	0%
Other Appropriated (Available)	Other Appropriated (To Be Req)	Other Appropriated % of Project
\$0	\$0	0%
Federal (Available)	Federal (To Be Req)	Federal % of Project
\$4,930,440	\$0	61%

Other Non-Appropriated (Available)	Other Non-Appropriated (To Be Req)	Other Non-Appropriated % of Project
\$3,135,200	\$0	39%

Total Budget Available	Total Development Cost
\$8,065,640	\$3,135,200
Total Budget To Be Req	Total Operational Cost
\$0	\$4,930,440
Total Budget	Total Cost
\$8,065,640	\$8,065,640

## 12. PROJECT SUCCESS

Please specify what performance indicator(s) will be referenced in determining the success of the proposed project (e.g. increased productivity, improved customer service, etc.)? (A minimum of one performance indicator must be specified)

Please provide the performance objective as a quantifiable metric for each performance indicator specified.

**Note:** The performance objective should provide the current performance level, the performance goal, and the time period within which that performance goal is intended to be achieved. You should have an auditable means to measure and take corrective action to address any deviations.

**Example:** Within 6 months of project completion, the agency would hope to increase "Neighborhood Beautification" program registration by 20% (3,986 registrants) from the current registration count of 19,930 active participants.

### Performance Indicators

- Automated matches to APS registry for 100% in scope accounts attained within 30 days of implementation.
- Automated routing of 100% in scope DCS registry checks attained within 30 days of implementation.
- Decrease the average processing time for DCS registry checks from 3 business days to 2 business days within 90 days of implementation.
- Automated rechecks of DCS and APS registries occur at least annually

## 13. CONDITIONS

### Conditions for Approval

Should development costs exceed the approved estimates by 10% or more, or should there be significant changes to the proposed technology scope of work or implementation schedule, the Agency must amend the PIJ to reflect the changes and submit it to ADOA-ASET, and ITAC if required, for review and approval prior to further expenditure of funds.

Monthly reporting on the project status is due to ADOA-ASET no later than the 15th of the month following the start of the project. Failure to comply with timely project status reporting will affect the overall project health. The first status report for this project is due on October 15, 2023.

Prior to system production environment launch or go live, the Agency must work with the Department of Administration (ADOA) and Department of Homeland Security (AZDOHS) Cyber Command, to assure the System Security Plan document is completed and approved by Cyber Command in order to ensure that the selected solution will provide an appropriate level of protection for State data.



## 14. OVERSIGHT SUMMARY

### Project Background

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The Department of Economic Security (DES) strengthens Arizona by helping residents reach their potential through temporary assistance for those in need, and care for the vulnerable.

The Department of Adult & Aging Services (DAAS) supports at-risk Arizonans to meet their basic needs and to live safely, with dignity and independence. Services and programs reach a diverse population of Arizonans from homeless youth to older adults.

The agency requires employers who hire staff that interact with vulnerable adults or children to manually check multiple sources of information for background checks: DPS Fingerprint Clearance Card status, DCS Registry, and DES/APS Registry. Currently employers do not receive notifications if a current employee is newly placed on these registries, creating the risk that a current employee might have a potentially disqualifying situation that is not known to their employer.

### Business Justification

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The proposed solution will implement a new portal linked to the existing DPS Public Services Portal (PSP) that provides individuals, employers and agencies with Fingerprint clearance card services. The solution will help to reduce risks of employers/organizations missing checks of required data sources during the hiring process and will reduce administrative time required to request and complete initial background checks. Also reducing the current need for manual monitoring of these processes for new incidents involving a current employee thus increasing visibility to incidents requiring review. This will be provided by DCS via an automated request process for registry checks, automated notifications to employers, and automated reporting.

### Solution will Include:

Providing access to data from one location for the following sources:

AZDPS Fingerprint Clearance Card status

ADES Adult Protective Services (APS) Registry

Arizona Department of Child Safety (ADCS) Registry

A link to the Arizona Department of Health Services (ADHS) AZ Care Check website

Adding processes to share the DPS PSP accounts to support requests for APS and DCS registry checks:

Individual applicant/employee accounts

Employer/Agency accounts

Adding new account types to the linked portal and processes for the following:

Prospective Caregivers to request APS registry checks and DCS registry checks)

DCS Office of Licensing & Regulation (OLR) to process DCS registry checks

Adding processes to receive notifications if an individual/employee is newly placed on the APS or DCS registries.

### Implementation Plan

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The existing Public Services Portal (PSP) is vendor hosted. This project is to expand functionality of the PSP to support additional data sources for background checks. The vendor is AZRAMP Authorized. System Security Plan is a required condition that must be provided for security review and approval prior to go-live. DCS provides an API which will be provided under their vendor operational maintenance contract.

Agency: Project Manager - Stephanie Dowdell

Approve design sprint products

DCS - Develop Guardian & OnBase interfaces

Conduct integration testing

Approve production cutover

Capture production issues

Shared responsibility:

Develop and Review User Stories

Develop Test Plans  
Execute Tests  
Production Implementation  
Provide implementation and post implementation support

Vendor:  
Project initiation and planning  
Facilitate Design sprints  
Facilitate Development sprints  
Support testing  
Production cutover  
Host/maintain

Vendor Selection

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Agency:  
The PSP was developed by Accenture under the Arizona Department of Administration Web Portal and Enterprise Services Platform, ADSP018-216085. A new Task Order developed under this contract, will use and extend the features and services provided through the DPS PSP to support a Central Employment Registry.

Budget or Funding Considerations

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The funding for the project will be provided through multiple sources. Federal funding available \$4,930,440.00 (61%) and Other Non-Appropriated available \$3,135,200.00 (39%).

## **15. PIJ REVIEW CHECKLIST**

Agency Project Sponsor  
Molly McCarthy

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Agency CIO (or Designee)  
Clayton Sikes, Acting CIO

Agency ISO (or designee)  
Dan Wilkins

OSPB Representative

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ASET Engagement Manager

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ASET SPR Representative  
Emily Gross

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Agency SPO Representative  
Yesenia Sandoval

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Agency CFO  
Roberta Harrison

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