

Educator/Licensure Certification Replacement System

State of Arizona – Department of
Education

Change Request

August 16, 2023



Agency Vision

*The Arizona Department of Education is a service organization
committed to raising academic outcomes and empower parents.*



Project Team Introduction

Roles Present at ITAC

- Sid Bailey - Associate Superintendent
- Bruce Duplanty - Deputy Associate Superintendent
- Beth Neely - Chief Information Officer
- Qur'an Nero - Director of IT Program Management
- Venkesh Ethiraj - Project Management Office Manager
- Deepika Kushwaha - IT Project Manager

Project Introduction

Date/high-level overview of the approved original project investment justification (PIJ):

In January 2023, ADOA ASET approved the original Project Investment Justification (PIJ) for Certification Modernization. The original timeline was January 2023 through September 2023.

The proposed solution is a custom-built, web-based, cloud-hosted system. It uses modern technology to deliver a user-friendly design, supports single sign-on and role-based security access, incorporates data interfaces to integrate disparate ADE systems and other state systems, such as the state payment portal, and includes reporting functionality.

Other key features include:

- **Public Portal:** To search and view State of AZ educator information
- **Educator Portal:** For future/existing educators to apply for and manage certifications and documentation
- **Local Education Agency (LEA) Portal:** For school/district administrators to manage school rosters
- **Education Preparation Program (EPP) Portal:** For educator preparation institutions/programs to manage potential candidates for certifications and recommendations
- **Administrative Portal:** For ADE staff to control the entire certification process

Project Change Request Overview

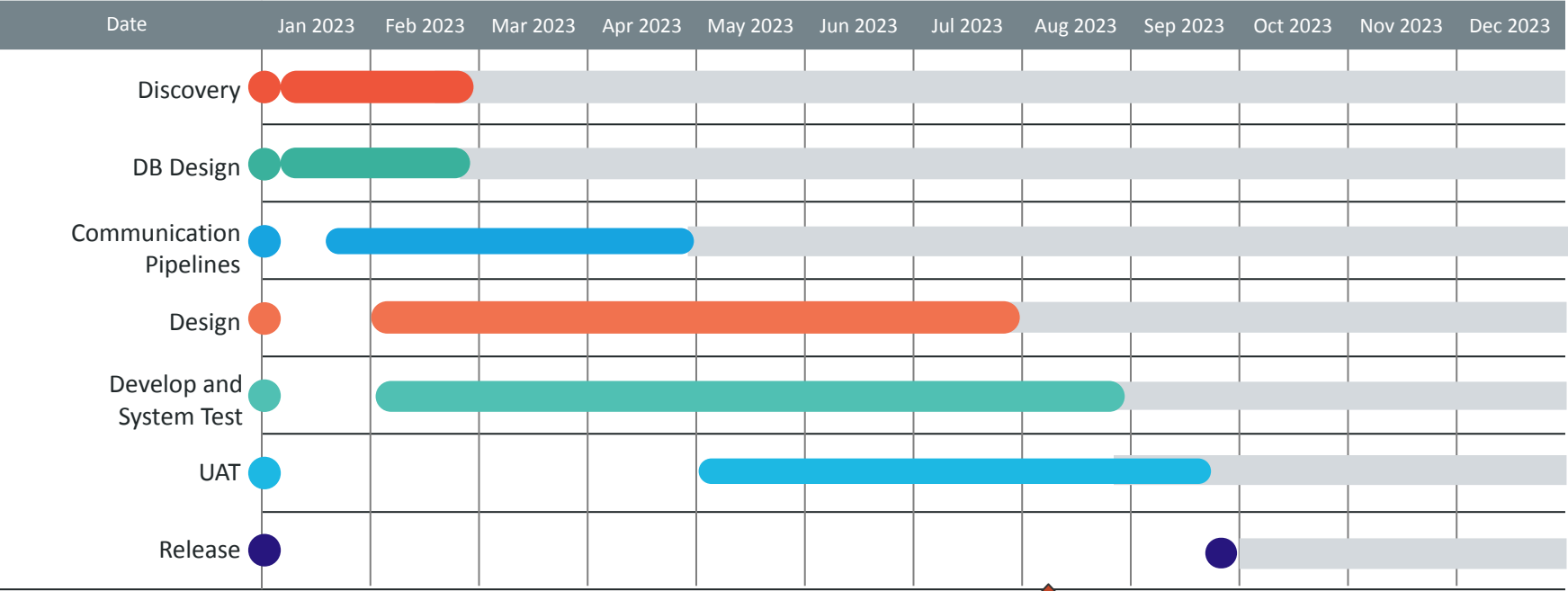
What in the PIJ is changing?:

- ✓ Timeline
 - From September 30, 2023, to March 31, 2024
- Scope
 - No Change
- Budget
 - The extended timeline will be funded through an alternative funding source

What initiated this change?:

The primarily reason for this request is due to restrictions imposed for AzRAMP certification. These restrictions have hindered Mainstream's access to production data necessary for essential development and quality assurance tasks. Furthermore, data access restrictions has delayed integrating with critical ADE systems, which are imperative for the successful implementation of the new certification system.

Original Project Timeline



Revised Project Timeline

Identify any change in timeline and possible benefits:

Milestone Name	Milestone Health	% Complete	Original Start Date	Original End Date	Revised Start Date	Revised End Date
Initiation		100	Jan 2023	Feb 2023		
Planning		100	Jan 2023	Mar 2023		
Design		100	Feb 2023	Jul 2023		
Development		50	Feb 2023	Aug 2023	No Change	Feb 2024
User Acceptance Testing		Not Started	May 2023	Sep 2023	Nov 2023	March 2024
Go-Live		Not Started	Jan 2023	Sep 2023	No Change	March 2024
Final Invoices Paid				Sep 2023	No Change	March 2024

Q & A Session

Recommended Conditions

ADOA-ASET Conditions

1. Should development costs exceed the approved estimates by 10% or more, or should there be significant changes to the proposed technology scope of work or implementation schedule, the Agency must amend the PIJ to reflect the changes and submit it to ADOA-ASET, and ITAC if required, for review and approval prior to further expenditure of funds.
2. Monthly reporting on the project status is due to ADOA-ASET no later than the 15th of the month following the start of the project. Failure to comply with timely project status reporting will affect the overall project health. The first status report for this project is due on September 15, 2023.
3. Prior to system production environment launch or go live, the Agency must work with the Department of Administration (ADOA) and Department of Homeland Security (AZDOHS) Cyber Command, to assure the System Security Plan document is completed and approved by Cyber Command in order to ensure that the selected solution will provide an appropriate level of protection for State data.