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## DE22003 - DERS Child Care Attendance Tracking Solution (CR ITAC Recommendation)

1 message

**Thomas O'Dowd** <thomas.o'dowd@azdoa.gov>

Fri, Nov 3, 2023 at 7:36 AM

To: Angie Rodgers &lt;angierodgers@azdes.gov&gt;

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Executive Deputy Director Rodgers,

In response to the change request submitted to modify the Change Request (CR) for the “**DERS Child Care Attendance Tracking Solution**” project, it has been reviewed by the Arizona Department of Administration (ADOA) Strategic Enterprise Technology (ASET) office to modify and extend the project end date from January 29, 2024 to April 30, 2024.

This notification is the Arizona Strategic Enterprise Technology Office's recommendation to the Information Technology Authorization Committee (ITAC) for Approval with Conditions of the amended technology project as follows:

1. Should development costs exceed the approved estimates by 10% or more, or should there be significant changes to the proposed technology scope of work or implementation schedule, the Agency must amend the PIJ to reflect the changes and submit it to ADOA-ASET, and ITAC if required, for review and approval prior to further expenditure of funds.
2. Monthly reporting on the project status is due to ADOA-ASET no later than the 15th of the month following the start of the project. Failure to comply with timely project status reporting will affect the overall project health.
3. Prior to expenditure and/or release of funds, the agency shall submit a complete APF financial report to ADOA for review and approval.
4. Prior to expenditure and/or release of funds, the agency will work with ADOA-ASET to present the DERS Child Care Attendance Tracking Solution to the Joint Legislative Budget Committee (JLBC) for review.

The Change request is scheduled to be **reviewed by ITAC at the November 15, 2023** meeting. Should the ITAC approve the change request, you may then proceed to secure additional approvals as required from the Joint Legislative Budget Committee, the Office of Strategic Planning and Budgeting, and the State Procurement Office.

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**Thomas O'Dowd**

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Thank you for submitting your recent Project Investment Justification (PIJ). To assess your experience and provide any feedback on how we can improve the process, please complete this brief survey: [PIJ Survey](#)

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