**ADOA-ASET**
Arizona Strategic Enterprise Technology

# Project Investment Justification

# DES Equipment Refresh Calendar year 2020

## DE200010

## Department of Economic Security

## Contents

# 1. GENERAL INFORMATION

**PIJ ID:** DE200010
**PIJ Name:** DES Equipment Refresh Calendar year 2020
**Account:** Department of Economic Security
**Business Unit Requesting:** Department of Economic Security
**Sponsor:** Doug Crane
**Sponsor Title:** DES Chief Information Officer (CIO)
**Sponsor Email:** dcrane@azdes.gov
**Sponsor Phone:** (602) 771-2933

# 2. MEETING PRE-WORK

2.1 What is the operational issue or business need that the Agency is trying to solve? (i.e....current process is manual, which increases resource time/costs to the State/Agency, and leads to errors…):

The Division of Technology Services will refresh computer technology each year as desktops, laptops, monitors and printers become obsolete or worn out. Our refresh cycle is based on a 4 year replacement so the equipment being refreshed has been already used for the past 4 to 7 years, depending on the hardware.

The equipment being replaced will be sent to Surplus in according to our current standards and policies.

2.2 How will solving this issue or addressing this need benefit the State or the Agency?

In order to maintain current technology, it is necessary to upgrade computers, laptops, monitors and printers when they have outlived their usefulness or circumstances require appropriate changes. Windows 7 will be unsupported by Microsoft after 2020 and vendors have ceased providing Windows 7 options, so this refresh

cycle also includes updating part of our fleet to Windows 10 Enterprise.

2.3 Describe the proposed solution to this business need.

PC and Printer models are based on our current standards as well as Division operational requirements for printing/scanning devices.

PC Quotes received from:

-Milestone - Selected, Lower Price, Better service.

HP - Not selected.

-WWT - Not Selected, Higher Price

-No response from CDW or Insight.

***PC Quote notes:  We originally received the 2 quotes from Milestone and WWT.  Milestone was selected.  After that (2 days ago, 12/18/19), a Division withdrew from purchasing computers this year.  A new quote was obtained from the winning vendor, Milestone.  Attached are the original Milestone and WWT quotes and the updated quote from Milestone which was the winning vendor.

Printer Quotes received from:

-POA, Selected for HP.  Original quote has all equipment, however, POA was selected for HP only.  Updated quote also attached.

-Fruth, Selected for Lexmark and Canon, did not quote HP.

-Ciara, Not Selected, only quoted HP.

-No Response from CDW.

-Transource not selected and only quotes Cannon.

Added 8.6% tax for all hardware regardless of tax provided in quote, if any.

The vendor, Milestone, selected met our requirements exactly for all equipment except printers and scanners. DES has a previous successful Support relationship with the vendor. The Enterprise Desktop Support team will coordinate with each Division, the proposed devices to be replaced and will also handle coordinating the Surplus of the old equipment.

Printer and Scanner Vendors were selected based on the returned quotes and lowest price.

Doug Crane CIO approved on 12/19/19.

DES Director Cara Christ, MD approved on 12/23/19

2.4 Has the existing technology environment, into which the proposed solution will be implemented, been documented?

Yes

2.4a Please describe the existing technology environment into which the proposed solution will be implemented.

2.5 Have the business requirements been gathered, along with any technology requirements that have been identified?

Yes

2.5a Please explain below why the requirements are not available.

# 3. PRE-PIJ/ASSESSMENT

3.1 Are you submitting this as a Pre-PIJ in order to issue a Request for Proposal (RFP) to evaluate options and select a solution that meets the project requirements?

No

3.1a Is the final Statement of Work (SOW) for the RFP available for review?

3.2 Will you be completing an assessment/Pilot/RFP phase, i.e. an evaluation by a vendor, 3rd party or your agency, of the current state, needs, & desired future state, in order to determine the cost, effort, approach and/or feasibility of a project?

No

3.2a Describe the reason for completing the assessment/pilot/RFP and the expected deliverables.

3.2b Provide the estimated cost, if any, to conduct the assessment phase and/or Pilot and/or RFP/solicitation process.

3.2e Based on research to date, provide a high-level cost estimate to implement the final solution.

# 4. PROJECT

4.1 Does your agency have a formal project methodology in place?

Yes

4.2 Describe the high level makeup and roles/responsibilities of the Agency, Vendor(s) and other third parties (i.e. agency will do...vendor will do...third party will do).

The vendor will be responsible for providing hardware.

The agency will be responsible for the refresh, deployment, and disbursement of the hardware.

4.3 Will a PM be assigned to manage the project, regardless of whether internal or vendor provided?

Yes

4.3a If the PM is credentialed, e.g., PMP, CPM, State certification etc., please provide certification information.

**4.4 Is the proposed procurement the result of an RFP solicitation process?**

No

**4.5 Is this project referenced in your agency's Strategic IT Plan?**

Yes

# 5. SCHEDULE

**5.1 Is a project plan available that reflects the estimated Start Date and End Date of the project, and the supporting Milestones of the project?**

Yes

**5.2 Provide an estimated start and finish date for implementing the proposed solution.**

| Est. Implementation Start Date | Est. Implementation End Date |
|---|---|
| 2/3/2020 12:00:00 AM | 12/31/2020 12:00:00 AM |

**5.3 How were the start and end dates determined?**

Based on project plan

**5.3a List the expected high level project tasks/milestones of the project, e.g., acquire new web server, develop software interfaces, deploy new application, production go live, and estimate start/finish dates for each, if known.**

| Milestone / Task | Estimated Start Date | Estimated Finish Date |
|---|---|---|
| FY20 Funds - Submit Purchase Order to Vendors | 02/03/20 | 02/14/20 |
| FY20 Funds - Vendors to process and ensure delivery | 02/14/20 | 03/31/20 |
| FY20 Funds - DES Receive, tag and prep (image) devices | 02/18/20 | 04/17/20 |
| FY20 Funds - Deploy & Install Devices | 07/10/20 | 09/30/20 |
| FY21 Funds - Submit Purchase Order to Vendor. | 07/15/20 | 07/21/20 |
| FY21 Funds - Vendor to process and ensure delivery. | 07/21/20 | 09/11/20 |
| FY21 Funds - DES Receive, tag and prep (image) devices. | 09/01/20 | 10/15/20 |
| FY21 Funds - Deploy & Install Devices | 09/16/20 | 12/31/20 |

**5.4 Have steps needed to roll-out to all impacted parties been incorporated, e.g. communications, planned outages, deployment plan?**

Yes

5.5 Will any physical infrastructure improvements be required prior to the implementation of the proposed solution. e.g., building reconstruction, cabling, etc.?

No

5.5a Does the PIJ include the facilities costs associated with construction?

5.5b Does the project plan reflect the timeline associated with completing the construction?

# 6. IMPACT

6.1 Are there any known resource availability conflicts that could impact the project?

No

6.1a Have the identified conflicts been taken into account in the project plan?

6.2 Does your schedule have dependencies on any other projects or procurements?

No

6.2a Please identify the projects or procurements.

6.3 Will the implementation involve major end user view or functionality changes?

No

6.4 Will the proposed solution result in a change to a public-facing application or system?

No

# 7. BUDGET

7.1 Is a detailed project budget reflecting all of the up-front/startup costs to implement the project available, e.g, hardware, initial software licenses, training, taxes, P&OS, etc.?

Yes

7.2 Have the ongoing support costs for sustaining the proposed solution over a 5-year lifecycle, once the project is complete, been determined, e.g., ongoing vendor hosting costs, annual maintenance and support not acquired upfront, etc.?

Yes

7.3 Have all required funding sources for the project and ongoing support costs been identified?

Yes

7.4 Will the funding for this project expire on a specific date, regardless of project timelines?

No

7.5 Will the funding allocated for this project include any contingency, in the event of cost over-runs or potential changes in scope?

No

# 8. TECHNOLOGY

8.1 Please indicate whether a statewide enterprise solution will be used or select the primary reason for not choosing an enterprise solution.

The project is using a statewide enterprise solution

8.2 Will the technology and all required services be acquired off existing State contract(s)?

Yes

8.3 Will any software be acquired through the current State value-added reseller contract?

No

8.3a Describe how the software was selected below:

8.4 Does the project involve technology that is new and/or unfamiliar to your agency, e.g., software tool never used before, virtualized server environment?

No

8.5 Does your agency have experience with the vendor (if known)?

Yes

8.6 Does the vendor (if known) have professional experience with similar projects?

Yes

8.7 Does the project involve any coordination across multiple vendors?

No

8.8 Does this project require multiple system interfaces, e.g., APIs, data exchange with other external application systems/agencies or other internal systems/divisions?

No

8.9 Have any compatibility issues been identified between the proposed solution and the existing environment, e.g., upgrade to server needed before new COTS solution can be installed?

No

8.9a Describe below the issues that were identified and how they have been/will be resolved, or whether an ADOA-ASET representative should contact you.

8.10 Will a migration/conversion step be required, i.e., data extract, transformation and load?

No

8.11 Is this replacing an existing solution?

Yes

8.11a Indicate below when the solution being replaced was originally acquired.

PC, laptop, monitor or printer replacements for equipment that is between 4 and 7 years old.

8.11b Describe the planned disposition of the existing technology below, e.g., surplused, retired, used as backup, used for another purpose:

Hardware will be surplused in accordance to standards and policies.

8.12 Describe how the agency determined the quantities reflected in the PIJ, e.g., number of hours of P&OS, disk capacity required, number of licenses, etc. for the proposed solution?

An extraction of our current PC fleet from Microsoft System & Configuration Manager (SCCM) was analyzed

and based on age or need, systems were identified for replacement (over 4 years of age) for the FY2020.

8.13 Does the proposed solution and associated costs reflect any assumptions regarding projected growth, e.g., more users over time, increases in the amount of data to be stored over 5 years?

No

8.14 Does the proposed solution and associated costs include failover and disaster recovery contingencies?

No

8.14a Please select why failover and disaster recovery is not included in the proposed solution.

Not needed

8.15 Will the vendor need to configure the proposed solution for use by your agency?

No

8.15a Are the costs associated with that configuration included in the PIJ financials?

8.16 Will any app dev or customization of the proposed solution be required for the agency to use the project in the current/planned tech environment, e.g. a COTS app that will req custom programming, an agency app that will be entirely custom developed?

No

8.16a Will the customizations inhibit the ability to implement regular product updates, or to move to future versions?

8.16b Describe who will be customizing the solution below:

8.16c Do the resources that will be customizing the application have experience with the technology platform being used, e.g., .NET, Java, Drupal?

8.16d Please select the application development methodology that will be used:

8.16e Provide an estimate of the amount of customized development required, e.g., 25% for a COTS application, 100% for pure custom development, and describe how that estimate was determined below:

8.16f Are any/all Professional & Outside Services costs associated with the customized development included in the PIJ financials?

8.17 Have you determined that this project is in compliance with all applicable statutes, regulations, policies, standards & procedures, incl. those for network, security, platform, software/application &/or data/info found at aset.az.gov/resources/psp?
Yes

8.17a Describe below the compliance issues that were identified and how they have been/will be resolved, or whether an ADOA-ASET representative should contact you:

8.18 Are there other high risk project issues that have not been identified as part of this PIJ?
No

8.18a Please explain all unidentified high risk project issues below:

# 9. SECURITY

9.1 Will the proposed solution be vendor-hosted?
No

9.1a Please select from the following vendor-hosted options:

9.1b Describe the rationale for selecting the vendor-hosted option below:

9.1c Has the agency been able to confirm the long-term viability of the vendor hosted environment?

9.1d Has the agency addressed contract termination contingencies, e.g., solution ownership, data ownership, application portability, migration plans upon contract/support termination?
No

9.1e Has a Conceptual Design/Network Diagram been provided and reviewed by ASET-SPR?
No

9.1f Has the spreadsheet located at https://aset.az.gov/arizona-baseline-security-controls-excel already been completed by the vendor and approved by ASET-SPR?

No

9.2 Will the proposed solution be hosted on-premise in a state agency?

No

9.2a Where will the on-premise solution be located:

9.2b Were vendor-hosted options available and reviewed?

9.2c Describe the rationale for selecting an on-premise option below:

9.2d Will any data be transmitted into or out of the agency's on-premise environment or the State Data Center?

9.3 Will any PII, PHI, CGIS, or other Protected Information as defined in the 8110 Statewide Data Classification Policy be transmitted, stored, or processed with this project?

No

9.3a Describe below what security infrastructure/controls are/will be put in place to safeguard this data:

# 10. AREAS OF IMPACT

Application Systems

Database Systems

Software

Hardware

Other

Equipment Refresh of PC, Monitor, Laptops and printers

Hosted Solution (Cloud Implementation)

Security

Telecommunications

Enterprise Solutions

Contract Services/Procurements

# 11. FINANCIALS

| Description | PIJ Category | Cost Type | Fiscal Year Spend | Quantity | Unit Cost | Extended Cost | Tax Rate | Tax | Total Cost |
|---|---|---|---|---|---|---|---|---|---|
| Configurable HP Elite Desk 800 G5 DM Sieries IDS | Hardware | Development | 1 | 292 | $850 | $248,200 | 860.00 % | $21,345 | $269,545 |
| HP M806DN | Hardware | Development | 1 | 8 | $2,990 | $23,920 | 860.00 % | $2,057 | $25,977 |
| HP M608DN 550-Sheet Paper Tray | Hardware | Development | 1 | 57 | $245 | $13,965 | 860.00 % | $1,201 | $15,166 |
| HP M608DN | Hardware | Development | 1 | 57 | $785 | $44,745 | 860.00 % | $3,848 | $48,593 |
| XC4150 Maintenance | License & Maintenance Fees | Development | 1 | 7 | $240 | $1,679 | 860.00 % | $144 | $1,823 |
| XM5365 Maintenance | License & Maintenance Fees | Development | 1 | 244 | $240 | $58,523 | 860.00 % | $5,033 | $63,556 |
| XM1242 Maintenance | License & Maintenance Fees | Development | 1 | 110 | $48 | $5,264 | 860.00 % | $453 | $5,716 |
| XM1242 Maintenance | License & Maintenance Fees | Development | 1 | 95 | $48 | $4,546 | 860.00 % | $391 | $4,937 |
| Canon Image Formula Dr-M160II | Hardware | Development | 1 | 46 | $871 | $40,051 | 860.00 % | $3,444 | $43,495 |
| Lexmark XM5365 Hard Drive Disk | Hardware | Development | 1 | 244 | $299 | $72,856 | 860.00 % | $6,266 | $79,122 |
| Lexmark XC4150 | Hardware | Development | 1 | 7 | $2,507 | $17,552 | 860.00 % | $1,509 | $19,061 |
| Lexmark XM5365 | Hardware | Development | 1 | 244 | $1,760 | $429,330 | 860.00 % | $36,922 | $466,253 |
| Lexmark Xm1242 | Hardware | Development | 1 | 205 | $641 | $131,311 | 860.00 % | $11,293 | $142,603 |
| HP 3YR Absolute Standard (Desktops) | Hardware | Development | 1 | 292 | $27 | $8,015 | 860.00 % | $689 | $8,705 |
| HP 3YR Absolute Premium ( Notebooks) | Hardware | Development | 1 | 1034 | $62 | $63,870 | 860.00 % | $5,493 | $69,363 |
| HP EliteDisplay E243 23.8-inch Monitor | Hardware | Development | 1 | 130 | $140 | $18,231 | 860.00 % | $1,568 | $19,799 |
| HP EliteDisplay E223 21.5 Inch Monitor | Hardware | Development | 1 | 100 | $133 | $13,260 | 860.00 % | $1,140 | $14,400 |
| HP 3year Next business day | Hardware | Development | 1 | 899 | $38 | $34,162 | 860.00 % | $2,938 | $37,100 |

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| Onsite Disk Retention Notebook Service | | | | | | | | | |
| HP Ultra Slim Docking Station | Hardware | Development | 1 | 874 | $110 | $96,140 | 860.00 % | $8,268 | $104,408 |
| Configurable HP Elite X2 G4 Series Notebook IDS | Hardware | Development | 1 | 130 | $1,620 | $210,600 | 860.00 % | $18,112 | $228,712 |
| HP 3y Nbd/Disk Retention DT Only SVC | Hardware | Development | 1 | 292 | $8 | $2,336 | 860.00 % | $201 | $2,537 |
| HP 3 year NBD Onsite Hardware Spport w/DMR for Notebooks | Hardware | Development | 1 | 135 | $38 | $5,130 | 860.00 % | $441 | $5,571 |
| HP Essential Top Load Case | Hardware | Development | 1 | 1034 | $15 | $15,510 | 860.00 % | $1,334 | $16,844 |
| APC by Schneider Electric Essential SurgeArrest PE6T, 6 outlets. | Hardware | Development | 1 | 320 | $12 | $3,821 | 860.00 % | $329 | $4,149 |
| Configurable HP EliteBook X360 1030 G4 Series Notebook IDS | Hardware | Development | 1 | 5 | $2,200 | $11,000 | 860.00 % | $946 | $11,946 |
| Configurable HP Elite Book 840 G6 Series Notebook IDS | Hardware | Development | 1 | 898 | $1,160 | $1,041,680 | 860.00 % | $89,584 | $1,131,264 |
| Configurable HP Elite Book 830 G6 Series Notebook IDS | Hardware | Development | 1 | 1 | $1,250 | $1,250 | 860.00 % | $108 | $1,358 |
| HP Thunderbolt Dock 120W G2 | Hardware | Development | 1 | 174 | $194 | $33,756 | 860.00 % | $2,903 | $36,659 |
| Configurable HP Elite Desk 800 G5 DM Sieries IDS | Hardware | Development | 2 | 1176 | $850 | $999,600 | 860.00 % | $85,966 | $1,085,566 |
| HP Thunderbolt Dock 120W G2 | Hardware | Development | 2 | 144 | $194 | $27,936 | 860.00 % | $2,403 | $30,339 |
| Configurable HP Elite Book 840 G6 Series Notebook IDS | Hardware | Development | 2 | 911 | $1,160 | $1,056,760 | 860.00 % | $90,881 | $1,147,641 |
| Configurable HP EliteBook X360 1030 G4 Series Notebook IDS | Hardware | Development | 2 | 1 | $2,200 | $2,200 | 860.00 % | $189 | $2,389 |

| | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| APC by Schneider Electric Essential SurgeArrest PE6T, 6 outlets. | Hardware | Development | 2 | 150 | $12 | $1,791 | 860.00 % | $154 | $1,945 |
| HP Essential Top Load Case | Hardware | Development | 2 | 1023 | $15 | $15,345 | 860.00 % | $1,320 | $16,665 |
| HP 3 year NBD Onsite Hardware Spport w/DMR for Notebooks | Hardware | Development | 2 | 112 | $38 | $4,256 | 860.00 % | $366 | $4,622 |
| HP 3y Nbd/Disk Retention DT Only SVC | Hardware | Development | 2 | 1176 | $8 | $9,408 | 860.00 % | $809 | $10,217 |
| Configurable HP Elite X2 G4 Series Notebook IDS | Hardware | Development | 2 | 111 | $1,620 | $179,820 | 860.00 % | $15,465 | $195,285 |
| HP Ultra Slim Docking Station | Hardware | Development | 2 | 911 | $110 | $100,210 | 860.00 % | $8,618 | $108,828 |
| HP 3year Next business day Onsite Disk Retention Notebook Service | Hardware | Development | 2 | 911 | $38 | $34,618 | 860.00 % | $2,977 | $37,595 |
| HP EliteDisplay E223 21.5 Inch Monitor | Hardware | Development | 2 | 150 | $133 | $19,890 | 860.00 % | $1,711 | $21,601 |
| HP EliteDisplay E243 23.8-inch Monitor | Hardware | Development | 2 | 216 | $140 | $30,292 | 860.00 % | $2,605 | $32,897 |
| HP EliteDisplay E273 27-inch Monitor | Hardware | Development | 2 | 30 | $194 | $5,806 | 860.00 % | $499 | $6,306 |
| HP 3YR Absolute Premium ( Notebooks) | Hardware | Development | 2 | 1023 | $62 | $63,191 | 860.00 % | $5,434 | $68,625 |
| HP 3YR Absolute Standard (Desktops) | Hardware | Development | 2 | 1176 | $27 | $32,281 | 860.00 % | $2,776 | $35,057 |
| XM1242 Maintenance | License & Maintenance Fees | Operational | 2 | 95 | $48 | $4,546 | 860.00 % | $391 | $4,937 |
| XC4150 Maintenance | License & Maintenance Fees | Operational | 2 | 7 | $240 | $1,679 | 860.00 % | $144 | $1,823 |
| XM5365 Maintenance | License & Maintenance Fees | Operational | 2 | 244 | $240 | $58,523 | 860.00 % | $5,033 | $63,556 |
| XM1242 Maintenance | License & Maintenance Fees | Operational | 2 | 110 | $48 | $5,264 | 860.00 % | $453 | $5,716 |

| XM1242 Maintenance | License & Maintenance Fees | Operational | 3 | 95 | $48 | $4,546 | 860.00 % | $391 | $4,937 |
|---|---|---|---|---|---|---|---|---|---|
| XC4150 Maintenance | License & Maintenance Fees | Operational | 3 | 7 | $240 | $1,679 | 860.00 % | $144 | $1,823 |
| XM5365 Maintenance | License & Maintenance Fees | Operational | 3 | 244 | $240 | $58,523 | 860.00 % | $5,033 | $63,556 |
| XM1242 Maintenance | License & Maintenance Fees | Operational | 3 | 110 | $48 | $5,264 | 860.00 % | $453 | $5,716 |
| XM1242 Maintenance | License & Maintenance Fees | Operational | 4 | 95 | $48 | $4,546 | 860.00 % | $391 | $4,937 |
| XC4150 Maintenance | License & Maintenance Fees | Operational | 4 | 7 | $240 | $1,679 | 860.00 % | $144 | $1,823 |
| XM5365 Maintenance | License & Maintenance Fees | Operational | 4 | 244 | $240 | $58,523 | 860.00 % | $5,033 | $63,556 |
| XM1242 Maintenance | License & Maintenance Fees | Operational | 4 | 110 | $48 | $5,264 | 860.00 % | $453 | $5,716 |
| XM1242 Maintenance | License & Maintenance Fees | Operational | 5 | 95 | $48 | $4,546 | 860.00 % | $391 | $4,937 |
| XM1242 Maintenance | License & Maintenance Fees | Operational | 5 | 110 | $48 | $5,264 | 860.00 % | $453 | $5,716 |
| XM5365 Maintenance | License & Maintenance Fees | Operational | 5 | 244 | $240 | $58,523 | 860.00 % | $5,033 | $63,556 |
| XC4150 Maintenance | License & Maintenance Fees | Operational | 5 | 7 | $240 | $1,679 | 860.00 % | $144 | $1,823 |

| Base Budget (Available) | Base Budget (To Be Req) | Base Budget % of Project |
|---|---|---|
| $851,546 | $0 | 14% |
| **APF (Available)** | **APF (To Be Req)** | **APF % of Project** |
| $0 | $0 | 0% |
| **Other Appropriated (Available)** | **Other Appropriated (To Be Req)** | **Other Appropriated % of Project** |
| $191,628 | $0 | 3% |
| **Federal (Available)** | **Federal (To Be Req)** | **Federal % of Project** |
| $2,038,441 | $0 | 34% |
| **Other Non-Appropriated (Available)** | **Other Non-Appropriated (To Be Req)** | **Other Non-Appropriated % of Project** |
| $2,906,755 | $0 | 49% |

| Total Budget Available | Total Development Cost |
|---|---|
| $5,988,370 | $5,684,240 |
| **Total Budget To Be Req** | **Total Operational Cost** |
| $0 | $304,130 |
| **Total Budget** | **Total Cost** |
| $5,988,370 | $5,988,370 |

# 12. PROJECT SUCCESS

Please specify what performance indicator(s) will be referenced in determining the success of the proposed project (e.g. increased productivity, improved customer service, etc.)? (A minimum of one performance indicator must be specified)

Please provide the performance objective as a quantifiable metric for each performance indicator specified.
**Note:** The performance objective should provide the current performance level, the performance goal, and the time period within which that performance goal is intended to be achieved.  You should have an auditable means to measure and take corrective action to address any deviations.
**Example**: Within 6 months of project completion, the agency would hope to increase "Neighborhood Beautification" program registration by 20% (3,986 registrants) from the current registration count of 19,930 active participants.

Performance Indicators

The current hardware is 4 - 7 years old and reaching the end of life. With new hardware the agency will continue to function without the interruption of failing equipment.

# 13. CONDITIONS

Conditions for Approval

Should development costs exceed the approved estimates by 10% or more, or should there be significant changes to the proposed technology scope of work or implementation schedule, the Agency must amend the PIJ to reflect the changes and submit it to ADOA-ASET, and ITAC if required, for review and approval prior to further expenditure of funds.

# 14. OVERSIGHT SUMMARY

Project Background

Department of Economic Security (DES) provides social services to low income individuals in need of assistance. DES hardware is reaching end of life and is needing to be replaced. DES will replace 25% of hardware during calendar year 2020.

Business Justification

With the hardware refresh DES will be able to continue to provide social services and support to families in need without interruption of business needs and practices.

Implementation Plan

The vendor will be responsible for providing hardware.
The agency will be responsible for distributing the hardware to various DES locations and coordinating the surplus of old hardware.

Vendor Selection

DES reached out to the vendors Milestone, Dell, and CDW for PC quotes. CDW did not respond and the vendor Milestone (selected vendor) has the preferred hardware. DES has a previous successful Support relationship with the vendor.
DES reached out to the vendors Fruth, Milestone, and CDW for printer quotes. CDW did not respond, and the selected vendor (Fruth) based on the returned quotes and lowest price.

Budget or Funding Considerations

This PIJ is being funded by 14% Base Budget, 34% Federal, and 3% Other Appropriated funds.

# 15. PIJ REVIEW CHECKLIST

Agency Project Sponsor

Doug Crane

Agency CIO (or Designee)

Doug Crane

Agency ISO (or designee)

Todd Luther

OSPB Representative

ASET Engagement Manager

Damon Wellman

ASET SPR Representative

Thomas Considine

Agency SPO Representative

Agency CFO

Jonathan Lucke