Information Technology Authorization Committee

Friday, June 14, 2019

1:00 PM – 2:00 PM

Arizona Department of Administration

OEO Large Conference Room, ADOA 1st floor

100 N. 15th Avenue, Phoenix, AZ 85007

Present

Morgan Reed (V)	State Government
Eddie Cook (V)	Local Government
Michael Dob (V)	Private Sector (teleconference)
Brian Kirkland (V)	Private Sector (teleconference)
David Byers (V)	Administrative Office of the Courts
Richard Stavneak	JLBC (Rebecca Perrera present)
Representative Jeff Weninger	House of Representatives
J.R. Sloan	ASET, Chairman of the ITAC Committee

Absent

Senator Rick Gray	State Senate
Lev Gonick (V)	State Government
Gilbert Orrantia (V)	State Agency Director
Jegadesan Krishnamurthy (V)	Private Sector
Keith Schraad (V)	Agency Director

(V) - Denotes Voting Member

Call to Order at 1:03p by Chairman, J.R. Sloan

Exhibit 1 - Approval of May 15, 2019 minutes

Motion to approve by Eddie Cook. Second by Morgan Reed.
Unanimous vote – Approved

Exhibit 2 - Arizona Department of Corrections Offender Management System (OMS) AIMS Replacement DC13007 - Voting Item
The Department of Corrections sought approval of a change request to increase the total development budget from $24,000,000 to $30,877,236 and an extension of the project end date from June 30, 2019 to February 29, 2020.

Presenters:
Brandon Kent, Engagement Manager - ADOA-ASET
Mike Kerns, Division Director for Administrative. Services - ADC
Holly Green, Sr. Manager of Application Development. - ADC
Aaron Bailey, Program. Manager - ADC

Motion to approve with conditions - Morgan Reed
Motion Seconded - David Byers
Unanimous vote - Approved

Conditions:
1. The Agency will provide a weekly update to ASET beginning June 20, 2019 and will include the following items:
   ○ A project timeline/plan and performance metrics (including counts) recorded on the following areas:
     ● Bug fixes & User acceptance
     ● Report development & acceptance
     ● Module development updates
     ● Change request development milestones
     ● Interface development between systems

   ○ The Agency shall provide ADOA-ASET with notice and justification prior to issuing any payment to Business & Decision based on completed deliverables.

2. The Agency shall provide an informational update to the Information Technology Authorization Committee (ITAC) regarding the status of the project on a monthly basis, or as otherwise requested.

3. The agency will continue to submit monthly status reports to ADOA-ASET in accordance with standard Oversight process and procedures.

4. Should the final cost exceed the estimated costs by 10% or more, or should there be significant changes to the proposed technology, scope of work or implementation schedule, the Agency must amend the PIJ to reflect the changes and submit it to ADOA-ASET for review and approval by ITAC, prior to further expenditure of funds.

Exhibit 3 - Department of Child Safety CHILDS Replacement aka Guardian CH17002 - Information Only***
The Department of Child Safety provided an informational update on the overall status of the CHILDS Replacement project aka Guardian.

*** Consent Agenda: Items will be considered in one motion and no testimony will be taken.

Meeting adjourned at 2:24p by Chairman, J.R. Sloan.

Next ITAC meeting is tentatively scheduled for **Wednesday, July 17, 2019** at 1:00 PM. Pursuant to A.R.S. 38-341-01(B), minutes of the Information Technology Authorization Committee are audio-recorded. Meeting recordings are maintained permanently in the ADOA ASET office. Public access and review of ITAC minutes are available by appointment Monday through Friday during normal business hours. Please contact Shalonda Pruitt at 602-542-8944 to arrange for an audit of the recorded proceedings.