Ｍ Gmail   **Leslie Carey <leslie.carey@azdoa.gov>**

ED19002 - AELAS School Finance Payment Systems (ITAC Recommendation)
4 messages

Leslie Carey <leslie.carey@azdoa.gov>   Wed, Dec 9, 2020 at 12:56 PM
To: kathy.hoffman@azed.gov
Cc: "Marsh, Whitney" <whitney.marsh@azed.gov>, "Pattisapu, Satish" <satish.pattisapu@azed.gov>, "Augustine, Britto" <Britto.Augustine@azed.gov>, "Beck, Cathy" <Cathy.Beck@azed.gov>, Nan <Nan.Nesvig@azed.gov>, Sarah Giles <sgiles@az.gov>, Blake Dodd <bdodd@az.gov>, JR Sloan <jr.sloan@azdoa.gov>, Douglas Lange <doug.lange@azdoa.gov>, asetassurance@azdoa.gov, Strategic Oversight - ADOA <strategic_oversight@azdoa.gov>, Charles Brown <charles.brown@azdoa.gov>, ADOA - ASET_BE_BA_Team <aset_be_ba_team@azdoa.gov>, perrera@azleg.gov, Yan Gao <Yan.Gao@azdoa.gov>, Lisa Dee Meyerson Marshall <lisa.meyerson@azdoa.gov>

The Honorable Superintendent Hoffman,

In response to the change request submitted to modify the Project Investment Justification (PIJ) for the **"AELAS School Finance Payment Systems (ITAC Recommendation)"** project, the Arizona Department of Administration (ADOA) Strategic Enterprise Technology (ASET) office has reviewed your proposal to change the scope.

Recommendation - ADOA-ASET Oversight recommends approval of the Arizona Department of Education (ADE) Change Request to ITAC. ADE requests that the Phase I scope be expanded to include system functions identified in the AP Estimate as Phase I part 2, subsystems APOR, and requirement and development Priority 8-10, which are the remaining system functions outlined in the Accelerated Plan.

ASET recommends maintaining the following conditions:

1.   ASET, with ADE input, will detail the new project development milestones to set specific deliverable dates and will include deadlines for the entire project lifecycle and full system documentation. Should a milestone not be completed by the projected date, ADE shall submit a corrective action plan within 5 business days of the missed projected milestone completion date. The corrective action plan must provide a description of the missed milestone, cause(s) of the delay and the new projected completion date. If the new projected completion date is more than a 10% increase from the original milestone timeline or if ADE fails to meet the new projected milestone completion date, ASET may cause the project to be scheduled for ITAC review at the next available ITAC meeting for consideration of pausing, stopping, resetting, or continuing the project. Proof of the completion of a milestone will be by demonstration of the completed milestone by ADE with approval by ASET Oversight and ADE Executive Steering Committee.

AP Timeline - Phase I - Part 2 - Tracking by ASET Oversight				
SubSystem	Milestones	Start	Finish	Duration/days
APOR	Data Input	Tue 12/8/20	Mon 2/1/21	38
APOR	APOR Equalization Base Calculation	Tue 12/8/20	Mon 3/1/21	57
APOR	Adjustments	Tue 2/2/21	Mon 4/12/21	49
APOR	Workflow	Tue 1/19/21	Mon 4/12/21	58
APOR	APOR Monthly Payment Calculations	Tue 3/2/21	Mon 4/12/21	30
APOR	Reports	Tue 1/5/21	Mon 4/12/21	68

APOR	Hardening & Integration Testing 1	Tue 4/13/21	Mon 4/26/21	10
APOR	Cash Advance	Tue 3/2/21	Mon 5/24/21	60
APOR	Rollover	Tue 4/13/21	Mon 5/24/21	30
APOR	Configuration	Tue 2/2/21	Mon 5/24/21	79
APOR	Hardening & Integration Testing 2	Tue 5/25/21	Mon 6/7/21	9
APOR	User Acceptance Testing	Tue 2/16/21	Mon 6/21/21	88
APOR	Phase II analysis and preparation	Tue 3/30/21	Mon 5/24/21	40
APOR	LEA Communication and Training	Tue 3/30/21	Mon 6/21/21	59
APOR	Go-live preparation	Tue 6/22/21	Wed 6/30/21	7
APOR	Go Live	Thu 7/1/21	Thu 7/1/21	1
SubSystem	**Milestones**	**Start**	**Finish**	**Duration/days**
APOR Requirements				
APOR	Report Requirements	1/5/2021	2/15/2021	29
APOR	Adjustment Review/ Edit UI Requirements	2/2/2021	3/15/2021	29
APOR	Cash advance Requirements	3/2/2021	4/12/2021	30

2.   ADE will provide ASET and ITAC a baseline projected expenditure plan broken out by month and a month to month financial burndown report for the remaining timeline of the newly scoped project. ADE shall provide actual project expenditures for the previous month by the 15th of each month. For any actual project expenditure variance greater than 10% of the projected expenditure for the month, ADE shall provide an explanation of the variance. Further, ADE shall submit a corrective action plan with the actual project expenditures that month which resets project expenditure projections for the remainder of the project timeline. Should ADE exceed the projected expenditures of the corrective action plan, ADE shall provide ASET with a plan detailing additional funds, outside the approved APF funds, to be provided by ADE in order to complete the project.

3.   ADE shall provide ITAC with monthly informational updates regarding the status of milestones and expenditures in accordance with the ITAC conditions above.

The amended PIJ is scheduled to be reviewed by ITAC on **December 16, 2020.** Should ITAC approve the amendment, you may then proceed to secure additional approvals as required from the Joint Legislative Budget Committee, the Office of Strategic Planning and Budgeting, and the State Procurement Office.

As always, please let us know if you have any questions.

Thanking you in advance for all your support.

Regards,
Les Carey
Oversight IT Analyst
ADOA - Arizona Strategic Enterprise Technology (ASET) Office | State of Arizona
100 North 15th Avenue, Suite 400, Phoenix, AZ 85007
p: 602-542-3235 | Leslie.Carey@azdoa.gov
http://aset.azdoa.gov

📄 **PIJ- ED19002 AELAS School Finance Payment Systems (4).pdf**
244K

Mail Delivery Subsystem <mailer-daemon@googlemail.com>   Wed, Dec 9, 2020 at 12:57 PM
To: leslie.carey@azdoa.gov

Message blocked

Your message to **perrera@azleg.gov** has been blocked. See technical details below for more information.

The response from the remote server was:

550 5.4.1 Recipient address rejected: Access denied. AS(201806281) [DM3GCC02FT011.eop-gcc02.prod.protection.outlook.com]

Final-Recipient: rfc822; perrera@azleg.gov
Action: failed
Status: 5.4.1
Remote-MTA: dns; azleg-gov.mail.protection.outlook.com. (104.47.65.110, the
 server for the domain azleg.gov.)
Diagnostic-Code: smtp; 550 5.4.1 Recipient address rejected: Access denied. AS(201806281) [DM3GCC02FT011.eop-gcc02.prod.protection.outlook.com]
Last-Attempt-Date: Wed, 09 Dec 2020 11:57:06 -0800 (PST)

---------- Forwarded message ----------
From: Leslie Carey <leslie.carey@azdoa.gov>
To: kathy.hoffman@azed.gov
Cc: "Marsh, Whitney" <whitney.marsh@azed.gov>, "Pattisapu, Satish" <satish.pattisapu@azed.gov>, "Augustine, Britto" <Britto.Augustine@azed.gov>, "Beck, Cathy" <Cathy.Beck@azed.gov>, Nan <Nan.Nesvig@azed.gov>, Sarah Giles <sgiles@az.gov>, Blake Dodd <bdodd@az.gov>, JR Sloan <jr.sloan@azdoa.gov>, Douglas Lange <doug.lange@azdoa.gov>, asetassurance@azdoa.gov, Strategic Oversight - ADOA <strategic_oversight@azdoa.gov>, Charles Brown <charles.brown@azdoa.gov>, ADOA - ASET_BE_BA_Team <aset_be_ba_team@azdoa.gov>, perrera@azleg.gov, Yan Gao <Yan.Gao@azdoa.gov>, Lisa Dee Meyerson Marshall <lisa.meyerson@azdoa.gov>
Bcc:
Date: Wed, 9 Dec 2020 12:56:25 -0700
Subject: ED19002 - AELAS School Finance Payment Systems (ITAC Recommendation)
----- Message truncated -----

Marsh, Whitney <Whitney.Marsh@azed.gov>   Wed, Dec 9, 2020 at 1:28 PM
To: "leslie.carey" <leslie.carey@azdoa.gov>

Thank you, Les!

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Leslie Carey <leslie.carey@azdoa.gov>   Wed, Dec 9, 2020 at 1:29 PM
To: "Marsh, Whitney" <Whitney.Marsh@azed.gov>

You are welcome.

Thanking you in advance for all your support.

Regards,
Les Carey
Oversight IT Analyst
ADOA - Arizona Strategic Enterprise Technology (ASET) Office | State of Arizona
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