Information Technology Authorization Committee

Wednesday, April 17, 2019

1:00 PM – 3:00 PM

Arizona Department of Administration

Conference Room 300

100 N. 15th Avenue, Phoenix, AZ 85007

Present

David Byers (V)	Administrative Office of the Courts (Stewart Bruner present)
Gilbert Orrantia (V)	State Agency Director
Morgan Reed (V)	State Government
Eddie Cook (V)	Local Government
Keith Schraad (V)	Agency Director
Richard Stavneak	JLBC (Rebecca Perrera present)
J.R. Sloan	ASET, Chairman of the ITAC Committee

Absent

Representative Jeff Weninger	House of Representatives
Senator Rick Gray	State Senate
Brian Kirkland (V)	Private Sector
Michael Dob (V)	Private Sector
Lev Gonick (V)	State Government
Jegadesan Krishnamurthy (V)	Private Sector

(V) - Denotes Voting Member

Call to Order at 1:01p by Chairman, J.R. Sloan

Exhibit 1 - Approval of April 17, 2019 minutes

Motion to approve by Stewart Bruner. Second by Keith Schraad.
Unanimous vote – Approved

Exhibit 2 - Department of Registrar of Contractors (ROC) Enterprise eLicensing RG18001 - Voting Item
The eLicense system provides constituents with an online one-stop-shop for professional licensing needs, eliminating the requirement for ROC personnel to manually input license applications, renewal and maintenance information.

Presenters:
Charles Brown, Engagement Team Manager - ADOA-ASET
Anthony Jacovino, Sr. Project Manager - ROC
Brian Kirby, Chief Information Officer - ROC

Motion to approve with conditions - Morgan Reed
Motion Seconded - Gilbert Orrantia
Unanimous vote - Approved

Conditions:
1. Should expenses exceed the estimated costs by 10% or more, or should there be significant changes to the proposed technology, scope of work or implementation schedule, the Agency must amend the PIJ to reflect the changes and submit it to ADOA-ASET for review and approval by ITAC, prior to further expenditure of funds.

2. Prior to providing vendor access to state data, the Agency must work in collaboration with ADOA-ASET to ensure that appropriate security controls are in place to protect state data.

Exhibit 3 - Department of Administration Enterprise Email AD18001 - Voting Item
The Arizona Department of Administration (ADOA) submitted the next planned change request. This amendment provides approval to begin Phase 3 by adding additional agencies and completing project activities.

Presenters:
Charles Brown, Engagement Team Manager - ADOA-ASET
Heather Sheston, Google Program Manager - ADOA-ASET
Doug Lange, Chief Strategy Officer - ADOA-ASET
Owen Zorge, Acting Chief Information Security Officer - ADOA-ASET
Donna McIntire, Public Sector Regional CE Manager - Google

Motion to approve with conditions - Eddie Cook
Motion Seconded - Morgan Reed
Unanimous vote - Approved

Conditions:
1. Should expenses exceed the estimated costs by 10% or more, or should there be significant changes to the proposed technology, scope of work or implementation schedule, the Agency must amend the PIJ to reflect the changes and submit it to ADOA-ASET for review and approval by ITAC, prior to further expenditure of funds.

2. CJIS compliance or a separate agreement between ADOA and the Department of Public Safety will be completed before any migrations take place for the Department of Public

Safety. ADOA will provide ITAC with confirmation of CJIS compliance or agreed upon plan between ADOA and the Department of Public Safety prior to any and all migration dates in relation to Department of Public Safety and Phase 3.

3. The Arizona Department of Administration will return to ITAC after the conclusion of the project to report on the project actuals compared to the original estimates.

Exhibit 4 - Department of Administration Shared Hosted Data Center AD16015 - Voting Item
The Arizona Department of Administration (ADOA) requested approval of a change request to extend the project end date to complete Phase 4, which includes the installation of redundant fiber cable to 15 Capitol Mall buildings.

Presenters:
Charles Brown, Engagement Team Manager - ADOA-ASET
Gary Hensley, Chief Operating Officer

Motion to approve with conditions - Stewart Bruner
Motion Seconded - Gilbert Orrantia
Unanimous vote - Approved

Conditions:
1. Should the final costs exceed the estimated costs by 10% or more, or should there be significant changes to the proposed technology, scope of work or implementation schedule, the Agency must amend the PIJ to reflect the changes and submit it to ADOA-ASET for review and approval prior to further expenditure of funds.

Exhibit 5 - Department of Administration Insider Threat Risk Management AD18016 - Voting Item
The Arizona Department of Administration (ADOA) presented on User and Entity Behavior Analytics. This cyber security process takes note of the normal conduct of users. The solution detects any anomalous behavior or instances that are deviations from "normal" patterns.

Presenters:
Charles Brown, Engagement Team Manager - ADOA-ASET
Owen Zorge, Acting Chief Information Security Officer - ADOA-ASET
Jennifer Pittman-Leeper, Engagement Manager

Motion to approve with conditions - Stewart Bruner
Motion Seconded - Keith Schraad
Unanimous vote - Approved

Conditions:
1. Should the final costs exceed the estimated costs by 10% or more, or should there be significant changes to the proposed technology, scope of work or implementation schedule, the Agency must amend the PIJ to reflect the changes and submit it to ADOA-ASET for review and approval prior to further expenditure of funds.

Meeting adjourned at 2:31p by Chairman, J.R. Sloan.

Next ITAC meeting is tentatively scheduled for **Wednesday, May 15, 2019** at 1:00 PM. Pursuant to A.R.S. 38-341-01(B), minutes of the Information Technology Authorization Committee are audio-recorded. Meeting recordings are maintained permanently in the ADOA ASET office. Public access and review of ITAC minutes are available by appointment Monday through Friday during normal business hours. Please contact Courtney King at 602-364-4777 to arrange for an audit of the recorded proceedings.